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## MILITARY STANDARD

PROVISIONING PROCEDURES,

UNIFORM DEPARTMENT OF DEPENSE



AMSC F3426

AREA MISC

Department of Defense
Washington DC 20301

Uniform DoD Provisioning Procedures

- i. This Military Standard is approved for use by all Departments and Agencies of the Department of Defense.
- 2. This standard will be invoked on all contracts for end items of materiel, including components and support items, requiring provisioning action. Prior provisioning acquisition documents may be used for follow-on type buys when considered economically feasible by the requiring DoD agency.
- 3. Beneficial comments (recommendations, additions, deletions) and any pertinent data which may be of use in improving this document should be addressed to: Commander, HQ AFLC/MMAPP, Wright-Patterson—AFB, Ohio 45433, by using the self-addressed standardization Document Improvement Proposal (DD Form 1426) appearing at the end of this document or by letter.

# **FOREWORD**

This standard has been revised to be compatible with MIL-STD-1388-2A, DoD Requirements for a Logistic Support Analysis Record. MIL-STD-1388-2A has replaced MIL-STD-1552A, Uniform Department of Defense Requirements for Provisioning Technical Documentation, as the source document for the format and preparation of provisioning technical documentation as well as for the definition of provisioning data elements.

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#### MILITARY STANDARD

# PROVISIONING PROCEDURES, UNIFORM DEPARTMENT OF DEFENSE

## L SCOPE

I.I.—Scope. This standard applies to all end items, including components and support items, procured by the Department of Defense for which provisioning is required when incorporated by reference to contracts which are executed in behalf of the United States of America. This standard prescribes terms and conditions governing the provisioning of end items procured by the Department of Defense and the responsibility of the contractor in the provisioning of items which he manufactures and all appropriate sub-contracted items incorporated within end items of his manufacture. This standard is used in conjunction with MIL-STD-1388-2A, DoD Requirements for a Logistic Support Analysis Record, which prescribes the format and preparation instructions for uniform DoD Provisioning Technical Documentation (PTD).

## 2. REFERENCE DOCUMENTS

## 2.1 Government Documents.

2.1.1 Specifications and standards. Unless otherwise specified, the following specifications and standards, of the issue listed in that issue of the Department of Defense Index of Specifications and Standards (DoDISS) specified in the solicitation form a part of this standard to the extent specified herein.

## **SPECIFICATIONS**

DOD-D-1000

Drawings, Engineering and Associated Lists.

MIL-M-9868

Microfilming of Engineering Documents 35MM, Re-

quirements for

MIL-C-9877

Cards, Aperture

**STANDARDS** 

**FEDERAL** 

FED-STD-5

Standard Guides for Preparation of Proposed Item

Logistics Data Records

MILITARY

DOD-STD-100

Engineering Drawing Practices

MIL-STD-965

Parts Control Program

MIL-STD-1388-1A

Logistic Support Analysis

MIL-STD-1388-2A

DoD Requirements for a Logistic Support Analysis

Record

2.1.2 Other Government documents, and publications. The following other Government documents and publications form a part of this standard to the extent specified herein.

DAR

Defense Acquisition Regulation (Formerly ASPR)

DOD 4100.38-M

DOD Provisioning and Other Preprocurement Screening Manual.

(Copies of specifications, standards, and publications required by contractors in connection with specific acquisition functions should be obtained from the contracting activity or as directed by the contracting officer.)

- 3. DEFINITIONS. For the purpose of this standard, the following definitions shall apply.
- 3.1 Assembly. A number of parts or subassemblies or any combination thereof joined together to perform a specific function and capable of disassembly.

Examples: Power shovel - front, fan assembly, audio frequency amplifier, pump-rotating element.

NOTE: The distinction between an assembly and a subassembly is determined by the individual application. An assembly in one instance may be a subassembly in another where it forms a portion of a higher level assembly.

- 3.2 Attaching part. An item used to attach assemblies or parts to the equipment or to each other.
- 3.3 Commercial part or item. A part or item which is manufactured primarily for the commercial rather than the military market and having both commercial and military applications. Commercial parts also include parts which are manufactured in accordance with normal commercial quality controlled production runs which meet or exceed the requirements of Government specifications or standards. The item is available in the commercial market.
- 3.4 Common and bulk items. Those items that are difficult or impractical to list on a PPL but are essential to the operation of the end item/equipment, subject to wear or failure, or otherwise required for maintenance, including planned maintenance, of the end item/equipment.
- 3.5 Component. An assembly or any combination of parts, subassemblies and assemblies mounted together normally capable of independent operation in a variety of situations.
- 3.6 Concurrent delivery. The delivery of support items concurrently with the end item being provisioned.
- 3.7 Contractor. The supplier of the end item and associated support items to the Government under the terms of a specific contract.
- 3.8 Contractor furnished equipment (CFE). A term applied to designate equipment or components that the contractor provides, either manufacturing it himself or procuring it from vendors as defined in paragraph 3.44 or the manufacturer.

- 3.9 Days. Shall mean calendar days, including Saturdays, Sundays, and holidays.
- 3.10 Design change. A Government approved engineering change incorporated into the enditiem which modifies, adds to, deletes, or supersedes parts in the end item.
- 3.ll Design change notice (DCN). An output report or document used to identify changes to previously delivered Provisioning Lists which add to, delete, supersede or modify items which are approved for incorporation into the end item.
- 3.12 <u>Disassembly</u>. Disassembly breakdown is the sequence of tear-down (taking apart) of the end item step-by-step to the level of the next smaller unit to the lowest removable/replaceable part. This breakdown shall consist of the end item, including all components, listing every assembly, subassembly and part, which can be disassembled, reassembled and/or replaced. All parts shall be listed in their disassembly relation to the end item, component or assembly in which contained and to their own further subassemblies and parts. This relationship is shown by means of the indenture code. The indenture code indicates that the item is either associated with, centained in, or part of, the preceding item identified with an indenture code of the preceding alpha character.
- 3.13 <u>Drawings</u>. A generic term which includes Engineering drawings as defined in DOD-STD-100 and prepared in accordance with DOD-D-1000, aperture cards in accordance with MIL-C-9877, graphs, or diagrams, industry standards and industry specifications, on which details are represented with sufficient information to define completely, directly or by reference, the end result in the selection, procurement, and manufacture of the item required.
- 3.14 End article. A component, assembly or subassembly being procured as the principal item on the contract.
- 3.15 End item. A final combination of end products, component parts, or materials which is ready for its intended use; e.g., ship, tank, mobile machine shop, aircraft, receiver, rifle, recorder, or support equipment.
- 3.16 End-Product. An item, either an individual part or assembly, in its final or completed state.
- 3.17 Government furnished equipment (GFE). A term applied to designate equipments or components that the government provides for installation in the end item to be delivered or for system production testing.
- 3.18 Government furnished material (GFM). Material that the Government provides to contractors for use on Government contracts.
- 3.19 Item logistics data record (ILDR). A complete Federal item identification (FII) description in accordance with FED-STD-5.
- 3.20 <u>Interim release</u>. Authorization given a contractor to release support items to production or procurement prior to receipt of a Provisioned Item Order.
- 3.21 Long lead time items. Those items which because of their complexity of design, complicated manufacturing process, or limited production capacity cause production or procurement cycles which would preclude timely or adequate delivery, if not ordered in advance of normal provisioning.

- 3.22 <u>Management coding</u>. The assignment of codes consisting of letters and/or numerals to support items to record management decisions, such as sources for re-supply, prescribed levels of maintenance, item managers, and other management data.
- 3.23 Nuclear hardness critical process. Processes, specifications, and/or procedures which are hardness critical, and which if changed, can degrade nuclear hardness.
- 3.24 Part. One piece, or two or more pieces, joined together which are not normally subject to disassembly without destruction or impairment of designed use.
- 3.25 Part number. See reference number (paragraph 3.33).
- 3.26 Procuring activity. The activity which awards contracts for deliverable hardware and/or data.
- 3.27 <u>Provisioning</u>. The management process of determining and acquiring the range and quantity of support items necessary to operate and maintain an end item of material for an initial period of service.
- 3.28 <u>Provisioning activity (PA)</u>. That organization of a using Military Service, or that organization delegated by a using Service, which is responsible for the selection of, and the determination of requirements for, provisioned items. (i.e., Provisioning Requirements).
- 3.29 <u>Provisioning lists (PLs)</u>. PL is a generic term to apply to all types of provisioning listings, as identified in paragraph 5.3.
- 3.30 <u>Provisioning Performance Schedule (PPS)</u>. Check list of events including schedules in the provisioning process that is used to monitor such events.
- 3.31 Provisioning Requirements Statement (PRS). The contractual document by which the Government notifies the contractor of the specific provisioning requirements.
- 3.32 Provisioning Technical Documentation (PTD). Provisioning Technical Documentation as used in this Standard, is the generic term used to reference the various types of Provisioning Lists, Logistics Support Analysis (LSA) Summary Reports described in MIL-STD-1388-1 and 1388-2, decks of Punch Cards, Mechanized (PCM) or Automatic Data Processing (ADP) tapes. Supplementary Provisioning Technical Documentation (SPTD) is also considered to be a part of PTD. PTD is used by the DoD components for the identification, selection, and determination of initial requirements and cataloging of support items to be procured through the provisioning process.
- 3.33 Reference number. Any number, other than a Government activity stock number, used to identify an item of production or, used either by itself or in conjunction with other reference numbers, to identify an item of supply. Reference numbers include manufacturer's part, drawing, model, type, source controlling numbers, and the manufacturer's trade name; specification or standard numbers; and specification or standard part, drawing, or type numbers.
- 3.34 Repair parts. Those support items that are coded to be not repairable (i.e., consumable items).
- 3.35 Spares. Those support items that are coded to be repairable.

- 3.36 Special tools, special test equipment, and special support equipment. Tools, test equipment, and support equipment that have single or peculiar application to a specific end item.
- 3.37 <u>Statement of Prior Submission (SPS)</u>. A certification by an offeror/contractor that PTD previously furnished to the Government may satisfy the immediate PTD requirements with or without changes to update the PTD to the end item configuration to be or being procured.
- 3.38 <u>Subassembly</u>. Two or more parts which form a portion of an assembly or a component replaceable as a whole, but having a part or parts which are individually replaceable. (Examples: Gun mount stand, window recoil mechanism, floating piston, telephone dial, IF strip, mounting board with mounted parts, power shovel dipper stick.)
- 3.39 <u>Supplementary Provisioning Technical Documentation (SPTD)</u>. Supplementary Provisioning Technical Documentation is technical data used to describe parts/equipment and consists of data such as specifications, standards, drawings, photographs, sketches and descriptions, and the necessary assembly and general arrangement drawings, schematic drawings, schematic diagrams, wiring and cable diagrams, etc., needed to indicate the physical characteristics, location, and function of the item.
- 3.40 Support equipment. Those equipment items that are not an integral part of an end item but are required in the operation of the end item.
- 3.41 Support items. Items subordinate to, or associated with, an end item (i.e., spares, repair parts, tools, test equipment, and sundry materials) and required to operate, service, repair or overhaul an end item.
- 3.42 Tools and test equipment. Those support items that are not an integral part of the end item but are required to inspect, test, calibrate, service, repair, or overhaul an end item.
- 3.43 Topdown. Topdown is accomplished by sequencing all parts comprising the end item in a lateral and descending "family tree/generation breakdown." This breakdown shall consist of the end item including all components, listing every assembly, subassembly and part which can be disassembled, reassembled, and/or replaced. All parts shall be listed in their relation to the end item, component, assembly, or installation system in which they are contained and to their own further sub/subassemblies and parts. This relationship is shown by means of the indenture code. The indenture code indicates that the item is either associated with, contained in, or part of, the preceding item identified with an indenture code of the preceding alpha character.
- 3.44 <u>Vendor item</u>. An item which is used in or attached to the end item produced by the contractor and which is procured by the contractor on the open market or from established sources and for which the contractor is not the design activity.

#### 4. GENERAL REQUIREMENTS.

4.1 Provisioning Requirements Statement (PRS). Specific provisioning requirements will be stated in a PRS. The PRS DD-Form 1949-2, will be included in the solicitation or contract.

- The PRS in conjuction with the applicable DD Form 1423, Contract Data Requirements List, entries will establish schedules, identify actions, and delineate the specific procedural and deliverable data requirements applicable to a particular solicitation or contract. Incorporation of the PRS into the contract after award or revisions to the PRS and DD Form 1423 will be by contract modification. (See Figure 1).
- \*2 Provisioning Performance Schedule (PPS). Significant events and milestones will be stated in the PPS (See Figure 2). The PPS may be provided with the solicitation, finalized at the guidance conference, and incorporated into the contract by contract modification. If the PPS is not included in the solicitation, and the PRS indicates a PPS is required, it will be developed during the guidance conference, and incorporated into the contract by modification. The requirements now covered by the PPS may be included in the Statement of Work under LSA, when prescribed by the procuring activity.
- 4.3 Vendors/Subcontractors. When the contractor buys the end item or a portion thereof from a vendor/subcontractor, the contractor shall impose upon his vendors/subcontractors, not later than the time purchase orders are issued, the applicable requirements, procedures, terms, conditions, and data requirements of this document, including the applicable portion of the PRS and PPS. The inclusion of the requirement for such data on contractor's purchase orders to his vendors/subcontractors does not relieve the contractor of his obligation to insure delivery of the required PTD and SPTD. The vendor/subcontractor may provide the data required by this standard directly to the Government.
- 4.3.1 Letters of refusal. The contractor will obtain from his vendors/subcontractors confirmation in writing when they do not intend to comply with the data requirements levied on them. All letters of refusal (from vendors/subcontractors) must clearly state these refusals and recommend alternate methods of furnishing adequate data to enable the provisioning process to be accomplished. The contractor shall furnish the PA a copy of each letter of refusal after receipt from his vendors/subcontractors.
- 4.3.2 Direct vendor contact. The Government, at its option and in coordination with the contractor, may contact the contractor's vendor or subcontractor directly for provisioning requirements. The contractor will be notified and invited to participate. Throughout these contacts, any actions by the Government or the contractor will comply with the contractor's subcontracts and purchase orders for PTD. Subsequent to receipt of PTD by the Government, any items selected as a support item by the Government does not constitute a commitment or obligation on the part of the Government to order such selected items. The contractor shall assure that the provisions of this paragraph are included in all subcontracts and purchase orders when PTD is required.
- 4.4 <u>Contractor recommendations</u>. The contractor, in making recommendations for both range and quantity of spares/repair parts, shall insure compatibility with the program data, i.e., proposed operational and maintenance plan for the end item.
- 4.5 Preparation of lists.
- 4.5.1 Composition and reproduction. PTD furnished as listings, shall be typewriter prepared, or printed from PCM or ADP magnetic tapes. Type size for typewriter prepared and printed lists shall be elite or pica. One reproducible set and all copies of PTD shall be prepared or reproduced on durable white paper, suitable for making corrections thereon in pencil, ink or typewriter. Legible carbon copies on durable paper are acceptable. Only one side of each sheet shall be used.

- 4.5.2 Format and size. Lists shall be prepared in the provisioning format outlined in MIL-STD-1388-2A. Each sheet of the listings shall be in the general area of 15 or 17 inches by li inches within standard commercial size for the type of paper used. A cover shall contain the following:
  - a. The end item manufacturer's model designation, military type-model-series designation, or military nomenclature.
    - b. The contractor's name and address.
    - c. The contract number and date.
  - d. Type of list; e.g., Provisioning Parts List (PPL), Common and Bulk Items List (CBIL), etc.
    - e. Date of issue of list.
    - f. Outfitting activity, when requested by the provisioning activity.
    - g. Equipment per activity, when requested by the provisioning activity.
    - h. Exhibit Line Item Number, when requested by the provisioning activity.
    - i. Total number of pages, when requested by the provisioning activity.
- j. If type of list is DCN, enter the DCN number i.e., 001, 002, etc., and the change authority number, when requested by the provisioning activity.
- 4.5.3 Binding. Unless directed otherwise by the provisioning activity, each copy of the list shall be securely bound at the left side of the document by a suitable removable fastener. The format shall be arranged so that data will not be obscured on the left margin of any page of the document. The list shall be protected by suitable cover stock, on both top and bottom.
- 4.6 Spares Acquisition Integrated with Production (SAIP). SAIP is a management technique used to combine procurement of selected spares with identical items procured for installation on the primary system, subsystem or equipment to be delivered to the Government. The advantages obtained are timely availability of spares, integrated configuration control, less cost due to economy of scale, and quality control and quantity price breaks. SAIP is mandatory for consideration on all programs.

## 5. DETAILED REQUIREMENTS

- 5.1 Conferences. The requirement for conferences will be specified in the Provisioning Requirements Statement (PRS).
- 5.1.1 Guidance conference. The purpose of this conference is to insure that the contractor and the Government have a firm understanding of the contractual provisioning requirements, establish funding and task milestones, and formulate firm commitments for optional requirements in accordance with applicable data requirements. When the requirement for a guidance conference is not specified in the PRS and the contractor desires a conference, the contractor shall propose a date and place. The proposal shall be submitted within thirty (30) days after contract award or receipt of the PRS. The specific date and place

- 5.1.11 Guidance conference requirements. The guidance provided to the contractor by the Government representatives may include, but shall not be limited to requirements for, the following:
  - a. Contractor's inquiries relative to contractual provisioning requirements.
  - b. Operational and maintenance concepts, i.e., program data.
  - --c. Requirements determination methodology.
    - d. Provisioning technical documentation.
    - e. Support item requirements.
    - f. Design changes.
    - g. Sample article requirement.
    - h. Provisioning screening requirements.
    - i. Item identification data.
    - j. Provisioning techniques.
    - k. Provisioned item order procedures.
    - 1. Support item delivery schedules.
    - m. Support item shipping instructions.
    - n. Interim release.
    - o. Preservation, packaging, packing, and marking.
    - p. Unit pricing basis.
    - q. Contractor and Government Furnished Equipment
    - r. LSA/LSAR Interface
- 5.1.1.2 Logistic support analysis (LSA) guidance conference. The above requirements may be addressed at this conference.
- 5.1.2 Provisioning preparedness review conference. The purpose of this conference is for the Government to determine the adequacy of the provisioning documentation, facilities, and the overall preparations made by the contractor to conduct a provisioning conference.
- 5.1.3 Long lead time item provisioning conference. The purpose of this conference is for the Government to review and select the long lead time items required for support of the end item.
- 5.1.4 <u>Provisioning conference</u>. The purpose of this conference is for the Government to select support items and assign technical and management codes. The following requirements will be provided by the contractor:

- --- a. Sample article(s) for disassembly or government viewing, when specified in the PRS.
  - b. PTD and SPTD.
- c. Personnel with expert technical knowledge of the end item with regard to the design, reliability and the maintenance characteristics of the end item or the portion of the end item being provisioned.
- d. When a Program Parts Selection List (PPSL) is a requirement of the contract, the approved PPSL per MIL-STD-965.
- 5.1.5 Interim support items conference. The purpose of this conference is for the Government to select the support items required to provide interim support to the end item user between operational need date and the point in time that provisioning for operational requirements has been accomplished.
- 5.1.6 General conference. A conference may be held at any time during the life of the contract for the purpose of resolving provisioning problems.
- 5.2 Provisioning methods. The Provisioning Activity (PA) will make provisioning decisions using one of three methods. The method will be specified in the PRS. Applicable provisioning methods will be as follows:
- 5.2.1 Resident provisioning team (RPT) method. This method will employ a Government team permanently assigned at the contractor's facility skilled in the functions of provisioning control, source, maintenance, and recoverability coding, requirements determination, cataloging, etc. The team may be assisted by specialists including operational forces representatives on a temporary basis to accomplish peak workload requirements and when specialized equipment and commodity experience is essential. Functions of the team will include, but not be limited to, the following:
  - a. Participate in the Guidance Conference and monitor contractor performance.
- b. Provide a single control point for receiving, processing, coordination, and approval of provisioning documentation.
  - c. Assign technical and management codes.
  - d. Review and approve contractor's recommendations for interim release.
- e. Schedule provisioning functions based upon availability of adequate documentation.
- 5.2.2 Conference team method. This method will employ Government representatives at the contractor's facility. The conference team is not permanently assigned to the contractor's facility.
- 5.2.3 In house method. The Government will conduct provisioning at the PA. Contractor participation will be specified by the PA.
- 5.3 Provisioning Technical Documentation (PTD). Each item of PTD will be ordered as a separate line item-on the DD Form 1423 and the appropriate DD Form 1664 will be cited. Specific data elements to be included in each list shall be as specified by the LSAR Data Selection Sheet, Part II, DD Form 1949-1.

When the selection sheet includes a requirement for a specific PL, which the contractor recommends as not applicable, the contractor shall notify the PA. Specific items of PTD will be as follows:

- 5.3.1 Provisioning Parts List (PPL). This list structured at the end item, component, or assembly level as specified by the PA, shall contain the end item, component, or assembly equipment and all support items which can be disassembled, reassembled, or replaced, and which, when combined, constitute the end item, component, or assembly equipment. The PPL shall include items such as parts, materials, connecting cabling, plping, and fittings required for the operation and maintenance of the end item/equipment. The PPL shall contain all tools, test equipment (including built in test), repair kits, and repair parts sets required to maintain the end item, component, or assembly equipment unless excluded by the PRS. (DI-V-7002A applies).
- 5.3.2 'Short Form Provisioning Parts List (SFPPL). This list shall contain only those support items which are recommended by the contractor for maintenance of the end item. (DI-V-7003A applies).
- 5.3.3 Common and Bulk Items List (CBIL). This list as ordered by the provisioning activity on DD Form 1423 is to be prepared in accordance with one of the following options as specified in the PRS: (DI-V-7008A applies).
- 5.3.3.1 Option 1 This list shall contain items of common hardware such as common nuts, bolts, screws, keys, washers, and fittings, except those of special design. The list shall also contain bulk items, such as electrical wire and cables, gasket material, tubing, hose, adhesives, paints, oils, grease, solvents, and metal and plastic stock, e.g., rods and sheets.
- 53.3.2 Option 2. This list shall contain:
- a. Items of common hardware such as common nuts, bolts, screws, keys, washers and fittings except those of special design;
- b. Bulk items such as electrical wire and cables, gasket material, tubing, hose, adhesives, paints, oils, grease, solvents and metal and plastic stocks, e.g., rods and sheets;
- c. Electrical and electronic parts such as connectors, contacts, resistors, capacitors, transistors and diodes:
- d. Peculiar, seldom rolled, seldom milled semifabricated items (less castings and forgings) and extrusions (rubber and metal).
- 5.3.3.3 Option 3. This list shall contain items required for maintenance, including expendable materials, e.g., lubricants, packing, chart paper. Omit from the CBIL readily available common hardware, e.g., nuts, bolts, and screws, and standard cable and wire.
- 5.3.3.4 Option 4. This list shall contain items required for maintenance, including expendable materials, e.g., lubricants, packing, chart paper. Omit from the CBIL readily available common hardware, e.g., nuts, bolts, and screws.
- 5.3.3.5 <u>CBIL</u> changes. After publication of initial lists, subsequent listings showing addition of new items and total deletion of old items shall be furnished on separate lists with appropriate SPTD, or as directed by the PA.
- 5.3.4 Long Lead Time Items List (LLTIL). This list shall contain all long lead time items. (DLV-7004A applies)

- 5.3.5 Repairable Items List (RIL). This list shall contain all support items of a repairable nature and used in or associated with the end item. (DI-V-7005A applies)
- 5.3.6 Provisioning Parts List Index (PPLI). The PPLI shall be a listing by Manufacturer's reference Numbers of all items listed in the PPL cross-referenced to each item's PLISN. (DI-V-7193 applies).
- 5.3.7 Interim Support Items List (ISIL). This list shall contain those support items required between operational need date and the point in time that provisioning for operational requirements has been accomplished. (DI-V-7006A applies)
- 5.3.8 Post Conference List (PCL). This list shall contain those items selected for the maintenance and support of the system/end article. (DI-V-7011A applies)
- 5.3.9 Tools and Test Equipment List (TTEL). A listing of support equipment required to inspect, test, calibrate, service, repair, or overhaul an end item. (DI-V-7007A applies).
- 5.3.10 System Configuration Provisioning List (SCPL). This list is required to establish the family tree relationship of components to end item when associated PLs are developed at a component level. Include components which will be government furnished and separately provisioned. (DI-V-7192 applies).
  - a. In addition, prepare a SCPL for equipments and systems when:
- (1) The end item configuration of equipment being delivered is limited or variable, i.e., all end items being delivered under the contract are not identical.
- (2) A SPS is approved for one or more of the units or components of the end item.
- (3) One or more of the units or components of an end item is capable of independent operation, and maintenance will be accomplished in accordance with technical manuals prepared at such unit or component level.
- b. The SCPL shall detail each separate appearance of the component in the end item. It shall also list the attaching parts which are not included in an individual component's own PPL or CBIL but which are used to integrate the component into the end item. Do not break down a component into its detailed parts within the SCPL.
- 5.3.11 Recommended Spare Parts List for SAIP. The recommended Spare Parts List for SAIP contains the contractors' recommended parts and quantities of parts for SAIP (DI-V-7197 applies).
- 5.3.12 Contractors Procurement Schedule for SAIP. The Contractor's procurement schedule for SAIP is used to acquire information from contractor's which will enable the Government to schedule spares procurement to coincide with the contractor's planned procurement for production installs. (DI-V-7200 applies)
- 5.3.13 <u>Supplementary Provisioning Technical Documentation (SPTD)</u>. SPTD is defined in paragraph 3.39 and shall be provided for each item appearing on a PL (first appearance only) unless excluded by 5.3.13.4. As a minimum, SPTD must provide the following:
  - a. Technical identification of items for maintenance support considerations;

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- b. Preparation of item identification for the purpose of assigning National Stock Numbers (NSNs);
  - c. Review for item entry control;
    - d. Standardization;
  - .\_e. Review for potential interchangeability and substitutability;
    - Item management coding;
    - g. Preparation of allowance/issue lists;
    - h. Initial procurement from the contractor or original manufacturer.

# (DI-V-7000A applies).

- 53.13.1 <u>SPTD precedence</u>. The contractor shall furnish SPTD in the following order of precedence:
  - a. Government or recognized industry specifications or standards;
  - b. Engineering drawings at least equal to DoD-D-1000, Level 2;
  - c. Commercial catalogs or catalog descriptions;
- d. Sketches or photographs with brief descriptions of dimensional, materiel, mechanical, electrical, or other descriptive characteristics. When sketches or photographs are provided for an assembly, a bill of material shall also be provided.
- 5.3.13.2 <u>SPTD submission</u>. SPTD shall be submitted in the form of hard copy or microfilm in accordance with MIL-M-9868 or mounted on aperture cards in accordance with MIL-C-9877. The PRS will specify the media and sequencing for submission of SPTD.
- 5.3.13.3 Proprietary data. SPTD shall be marked in such a manner as to identify the rights (limited or unlimited). These markings shall be in accordance with paragraph 9-202.3(c) of the Defense Acquisition Regulation.
- 5.3.13.4 SPTD not required. SPTD shall not be provided when the item is:
- a. Identified as a Government specification or standard which completely describes the item including its dimensional, mechanical, and electrical characteristics.
  - b. Found to have an NSN with a type I item identification (DoD 4100.38-M).
- 5.3.14 Item identification. If none of the data in paragraph 5.3.13.1 above are available, a FED-STD-5 description (including physical or performance parameters) may be required. When SPTD is inadequate or not available, the contractor may be requested by the Provisioning Activity to furnish a FED-STD-5 description. (DI-V-7010 applies).
- 5.3.15 Manufacturer's commercial manual. When authorized by the PRS, the contractor shall furnish a manufacturer's or commercial manual to supplement the Short Form Provisioning Parts List (SFPPL).

- All publications prepared and printed without regard to Government format and outline, but which include a parts list will be acceptable as a manufacturer or commercial manual for the purposes of this requirement. This requirement applies only to available manuals for the end item or components thereof. No manuals will be developed to satisfy this requirement. (DI-V-7001A applies).
- 5.3.16 Design Change Notice (DCN). A DCN is used to identify changes to PTD which add to, delete, supersede, or modify items previously listed which are approved for incorporation into the end item. The contractor shall notify the provisioning activity of all changes whether of a production or modification type which are approved for incorporation into the system/equipment furnished under the contract and which modify, add to, delete or supersede parts in the system/equipment or its supporting equipment. (DI-V-7009A applies).
- 5.3.16.1 Procurable type items. Design change notices shall be prepared in the same format as other PTD or in accordance with instructions from the Provisioning Activity. The notices shall be accompanied by applicable SPTD and submitted within twenty-one (21) days after release for fabrication or procurement for prime contractor design items and forty-two (42) days after release for fabrication and procurement of subcontractor supplied items. If a design change affects any support item ordered by the Government, the contractor shall, in addition, comply with the provisions of 5.7.4 of this standard.
- 5.3.16.2 Nonprocurable type items. Design change data for nonprocurable type items will be prepared in accordance with instructions from the provisioning activity and will be supported by applicable SPTD. Submittals will be within sixty (60) days after release for fabrication or purchase.
- 5.3.16.3 Design change conditions. Design Change conditions will be as specified in the LSAR update process or as specified by the provisioning activity.
- 5.4 Statement of Prior Submission (SPS). The SPS is submitted to indicate that the contractor/subcontractor has or has not previously furnished the Government PTD which satisfies the PTD requirements of the solicitation or the PRS submitted after award of the contract. The SPS shall apply to the end item or to any component thereof. Evaluation and award of PTD requirements considering the acceptability of previously furnished PTD shall be as prescribed by the solicitation. It should be noted that although PTD has been furnished to the Government under a previous contract and has been accepted, the prior submitted PTD may not satisfy the provisioning requirements of the new acquisitions. (DI-V-7196 applies).
- 5.4.1 SPS when PRS is provided with Solicitation. When the PRS is provided with the solicitation, an offeror's SPS shall be as outlined by the solicitation. Evaluation and subsequent award of PTD requirements based on the acceptability of previously furnished PTD cited in the SPS, when determined by the Government as not adequate to support the end item, may require the contractor to provide the necessary PTD.
- 5.4.2 SPS when PRS is furnished after award of contract. When the PRS is furnished after award, the contractor shall furnish a SPS within thirty (30) days after receipt of the PRS. The Government will advise the contractor within thirty (30) days after receipt of the SPS whether all, part, or none of the previously submitted PTD is acceptable and of any requirements for additional PTD.

- 5.5 Incremental submissions. When authorized by the PRS, the PTD may be submitted in increments, provided that such increments comprise no less than the requirements of a complete component. Unless otherwise specified by the PRS, PTD submission shall not be withheld pending completion of PTD for another component. When incremental submissions of provisioning lists have been authorized, the contractor shall include a statement in writing explaining what components are included in the submission, what components have already been submitted, what components remain to be submitted, and the target date for delivery of the incremental PTD for these remaining components.
- 5.6 <u>Provisioning screening.</u> Provisioning screening, when required by the PRS, will be accomplished in accordance with DoD 4100.38M. When required by the PRS, the contractor shall include the results of the provisioning screening in the applicable PL. (DI-V-7016F applies)

# 5.7 Ordering of support items.

£ '

- 57.1 Provisioned Item Order (PIO). If the Government elects to procure support items from the contractor, the Government will release an initial basic PIO for the support items required within the time frames specified in the PRS. If concurrent delivery is required and such delivery necessitates a delay in the delivery of the end items or components, an adjustment in the delivery requirements will be considered. The Government reserves the right to place additional orders for support items during the life of the contract.
- 57.2 Priced Provisioned Item Order (PPIO). The contractor will submit to the Government contracting officer a PPIO which will include proposed unit prices, extended prices, and acceptance of the Government delivery schedule, or a proposed line item delivery schedule for negotiation. The PPIO shall be submitted within the time frames outlined in DAR 4-302.2 (60 days) or within the time frames established by the Government contracting officer.
- 57.2.1 Minimum buy quantity. When the quantity of a support item listed on an initial PlO is less than the contractor's minimum economical production quantity for that item, the contractor shall quote two prices for the line item in his PPIO. The first price will be the unit price and extension for the quantity specified in the initial PIO. The second price will be the unit price and extension for the contractor's minimum economical production quantity for the item.
- Negotiation of prices. After receipt of the PPIO, the contractor and Government contracting officer will promptly proceed to negotiate prices for items on the PPIO in accordance with DAR 4-303.3. Failure to agree upon the price for any one item shall not delay the establishment of the remainder of the PPIO items as a priced exhibit by supplemental agreement. In the event of the failure of the contractor and the contracting officer to agree on a negotiated price for any item or items on the PPIO, the contracting officer, at his discretion, may determine the price by unilateral modification. The contractor shall have the right of appeal, under the clause of the contract entitled "Disputes," from any determination made by the contracting officer under this subparagraph. However, failure to agree as to price shall not excuse the contractor from diligently proceeding with the performance of the contract, including without limitation the delivery of all ordered provisioned items.
- 53.4 Revision to Provisioned Item Order. When a design change affects any parts ordered by the Government, the contractor will take immediate action to effect the following revisions and incorporate the results on DCNs for approval in accordance with 5.3.16.

- 5.7.4.1 Deletions. When a design change reduces or eliminates support item requirements for the end item/component, the contractor shall delete or reduce such requirements originally ordered by a PiO in the ratio authorized by the program data applicable to the end items on order that are affected by the design change.
  - 5.7.4.2 Adjustments. When a support item previously ordered by the Government is replaced by another item, the contractor shall fabricate or procure the new item in the same ratio as the number of end items/components affected by the change within the previously suthorized funding limitations. When the adjustment requires an increase in the total quantity recommended or any additional items of support, the increases will be recommended by the contractor in accordance with program data provided by the provisioning activity as referenced in 4.4.
  - 5.7.5 Interim release. When interim release is authorized by the PRS, the contractor may proceed to release for fabrication or purchase quantities of items which he determines are required for support of the end items/components. The contractor shall notify the provisioning activity of all items interim released within thirty (30) days of release. The Provisioning activity will submit a PIO (either confirmation or cancellation) for items selected for interim release within thirty (30) days after receipt of contractor notification. The items will be released for fabrication or procurement in sufficient time to ensure delivery with the end item/component or by the Government support date as specified by the PRS.
  - 5.7.5.1 <u>Interim release of NSNs</u>. The contractor shall not interim release items identified by national stock numbers or by military or industry standards without the prior approval of the provisioning activity.
  - 5.7.5.2 Interim release funds. During interim release the contractor shall not exceed the funds reserved for support items. The contractor shall make every effort to use items deleted from interim release by diverting them to production or other uses.
  - 5.7.6 National Stock Number (NSN). When a PiO is issued under the end item/component contract, it will include all available NSNs for support items ordered. Support items will not be released for shipment unless identified with a NSN provided under the end item/component contract or unless the contracting officer advises that a NSN will not be required.
  - 5.8 Delivery of support items. The delivery of support items identified on the PIO shall be as specified on the PRS as follows:
  - 5.8.1 Concurrent delivery. Support items shall be delivered concurrent with delivery of the first production end item/component unless otherwise specified on the PPS.
  - 5.8.2 Scheduled delivery.
- 5.8.2.1 Delivery schedule provided. When the Government provides a required delivery schedule with each PIO, the contractor shall accept the order and within sixty (60) days notify the Government of his acceptance of the schedule or provide a proposed line item delivery schedule for negotiation. The approved schedule will be incorporated into the contract by supplemental agreement.

- 5.3.2.2 Delivery schedule not provided. When the Government does not provide a required delivery schedule, within sixty (60) days after receipt of the PiO, the contractor shall simultaneously schedule. Within thirty (30) days after receipt of the proposed delivery schedule the Government will notify the contractor of either acceptance of the proposed schedule or that action shall be taken to negotiate an improved schedule. The approved schedule will be incorporated into the contract by supplemental agreement.
  - 5.9 <u>Cancellation charges</u>. Cancellation charges arising from reduction or cancellation of support items that have been previously interim released or placed on a PiO, shall be included in the cancellation addendum or other appropriate lists. Charges in respect to claims arising from cancellation costs shall be processed and settled as an equitable adjustment under the "charges" clause of the contract or as a termination under the "termination" clause of the contract. The contractor shall make every effort to minimize cancellation charges by using those support items reduced or cancelled by diversion to production or other use.
  - 5.10 Quality assurance provisions for PTD and SPTD. The contractor shall be responsible for the performance and establishment of all inspection requirements. The contractor's own or any other facilities suitable for the performance of the inspection requirements may be used to insure the supplies and services conform to contract requirement. The Government may use 100 per cent verification or a statistical sampling plan to determine the completeness and accuracy of PTD and SPTD. The Government reserves the right to perform any inspection deemed necessary to assure supplies and services conform to the contract requirements.
- 5.10.1 Certification. The contractor shall certify PTD and SPTD against the end item configuration to assure that each item identified on PTD and SPTD is accurately depicted at the time of submission of PTD and SPTD. Subsequent engineering changes in design shall be processed utilizing the DCN procedures.
- 5.10.2 <u>Technical manuals and PTD conformance</u>. When specified in the contract, the contractor shall assure that support items appearing in technical manuals are identical to the items appearing in PTD and SPTD.
- 5.10.3 Coordination of changes. The contractor shall establish positive internal communications between his engineering and logistic personnel to assure that the latest technical and hardware configuration data are used in the preparation of PTD and SPTD and that changes are made concurrently with Design Change Notice requirements.
- 5.10.4 Legibility and reproducibility. The contractor shall furnish PTD and SPTD of sufficient clarity so that every line, letter and character of data is clearly legible. The reproducibility shall be such that PTD and SPTD can be reproduced and still maintain its legibility requirements.
- 5.10.5 Acceptance of PTD and SPTD. Within 30 days after receipt of each provisioning list and the associated SPTD, the PA will provide to the contractor notification of conditional acceptance or nonacceptance of the PTD and SPTD with the reasons for nonacceptance. When incremental submissions have been authorized the PA shall provide such notification within thirty (30) days after receipt of each increment. Within sixty (60) days after receipt of final PTD and SPTD, the PA will forward notification of final acceptance or nonacceptance and reason for nonacceptance.
- 5.10.6 Packing. PTD and SPTD will be packed to assure arrival at destination in satisfactory condition. Containers and wrappings will conform with the best commercial practices.

5.10.7 Marking. Containers and packages used for mailing/shipping PTD and SPTD will be legibly marked with the following information in addition to the address:

# Provisioning Technical Documentation:

Contract Numb	er	
Contract Line I	tem Number	
Exhibit Line Ite	m Number	
Contractor		
Addre ss		
Вох	of	

5.10.8 Internal shipping list. Containers and packages shall include a data transmittal form citing the information in paragraph 5.10.7 along with the Provisioning Contract Control Number (PCCN) and the Submission Control Code (SCC). PCCN and SCC are defined in MIL-STD-1388-2A.

## Custodians

Air Force - 25

Preparing Activity

Army - TM

Air Force - 25

Navy - SA

Project MISC 0033

# Review Activities

Marine Corp - MC NSA - NS DLA - DH

PROVISIONING REQUIREMEN	TS STATEMEN	т	Figure APPROVED OMB NO. 9794-0128 EXP. AJM 38 1994
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FIGURE 1. PROVISIONING REQUIREMENTS STATEMENT

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FIGURE 1. PROVISIONING REQUIREMENTS STATEMENT - Continued

# PROVISIONING PERFORMANCE SCHEDULE (EXAMPLE)

End Item Date	Contractor Solicitation or Contract Number		, 43 (A)
EVENTS	NOT LATER THAN	PARAGRAPH	CALENDAR DATE OF EVENTS
Contract Award			
Provisioning Requirements Statement	,,	4.1	
Guidance Conference		54.1	
Interim Support Items Conference		5.1.5	
Provisioning Preparedness Review Conference		5.1.2	
Long Lead Time Item Provisioning Conference		5.1.3	·
Submission of PTD		5.3	
Provisioning Conference		544	
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Provisioned Item Order		5.7.1	
Priced Provisioned Item Order		57.2	
Delivery of		5.8	

# FIGURE 2. PROVISIONING PERFORMANCE SCHEDULE

Support Items

## APPENDIX A

# PROVISIONING ACRONYMS/ABBREVIATIONS

• •
ACO Administrative Contracting Officer
ADP Automatic Data Processing
ADPEC Automatic Data Processing Equipment Code
AIC Allowance Item Code
ARN Additional Reference Number
BOI Basis Of Issue
CBIL Common and Bulk Items List
CDRL Contract Data Requirements List
CFE Contractor Furnished Equipment
CFI Card Format Identifier
CSC Card Sequence Code
DAC Document Availability Code
DAR Defense Acquisition Regulation (Formerly ASPR)
DCN Design Change Notice
DCN UOC Design Change Notice Usable On Code
DI Data Item
DID Data Item Description
DMIL Demilitarization Code
DRP Designated Rework Point
EC Essentiality Code
ELIN Exhibit Line Item Number
FGC Functional Group Code
FSCM Federal Supply Code for Manufacturers
GFE Government Furnished Equipment
GFM Government Furnished Materiel
HCI Hardness Critical Item
IC Interchangeability Code

# MIL-STD-1561B APPENDIX A (Continued)

ILDR Item Logistics Data Record
IND CD Indenture Code
ISIL Interim Support Items List
LCN Logistics Support Analysis Control Number
LLTIL Long Lead Time Items List
LR NC Long Reference Number Code
LRU Line-Replaceable Unit
LSA Logistic Support Analysis
LSAR Logistic Support Analysis Record
MAC Main tenance Action Code
MAOT
MIPR Military Interdepartmental Purchase Request
MRR Main tenance Replacement Rate
MRU Minimum Replacement Unit
MTD Main tenance Task Distribution
NHA/PLISN Next Higher Assembly/Provisioning List Item Sequence Number
NRTS Not Reparable This Station
NSN National Stock Number
ORR Overhaul Replacement Rate
PA Provisioning Activity
PCAM Punch Card Accounting Machine
PCCN Provisioning Contract Control Number
PCL Post Conference List
PCM Punch Cards, Mechanized
PII Procurement Instrument Identifier
PIO Provisioned Item Order
Denvisioning Liet
PL Provisioning List
PLCC Provisioning List Category Code

# MIL-STD-1561B APPENDIX A (Continued)

PLT Production Lead Time
PMIC Precious Metal Indicator Code
PPIO Priced Provisioned Item Order
PPL Provisioning Parts List
PPLI Provisioning Parts List Index
PPS Provisioning Performance Schedule
PPSL Program Parts Selection List
PR Purchase Request
PRS Provisioning Requirements Statement
PS/PC Physical Security/Pilferage Code
PTD Provisioning Technical Documentation
QTY/ASSY Quantity Per Assembly
QTY/EI Quantity Per End Item
QUP Quantity per Unit Pack
RCT Repair Cycle Time
RDC Reference Designation Code
RDOC Reference Designation Overflow Code
RIL Repairable Items List
RISS Recommended Initial System Stock
RMSS Recommended Minimum System Stock
RNCC Reference Number Category Code
RNVC Reference Number Variation Code
RPT Resident Provisioning Team
RSR Repair Survival Rate
RTLL Recommended Tender Load List
SAIP
SCC Submission Control Code
SCPL System Configuration Provisioning List
SFPPL Short Form Provisioning Parts List

# APPENDIX A (Continued)

SL
SLAC Shelf-Life Action Code
SMCC Special Material Content Code
SMIC Special Maintenance Item Code
SMR Source, Maintenance and Recoverability Code
SPS Statement of Prior Submission
SPTD Supplementary Provisioning Technical Documentation
TIC Total Item Changes
TM Technical Manual
TOCC Type of Change Code
TTEL Tools and Test Equipment List
U/I Unit of Issue
U/M Unit of Measure
UOC Usable On Code
WUC Work Unit Code

## APPENDIX B

# DATA REQUIREMENTS

DID Number	<u>Title</u>	Paragraph(s)
DI-V-7000A	Supplementary Provisioning Technical Documentation	5.3.13
DI-V-7001A	Manufacturer's Commercial Manual	53.15
DI-V-7002A	Provisioning Parts List	5.3.1
DI-V-7003A	Short Form Provisioning Parts List	532
DI-V-7004A	Long Lead Time Items List	5.3.4
DI-V-7005A	Repairable Items List	53.5
DI-V-7006A	Interim Support Items List	53.7
DI-V-7007A	Tools and Test Equipment List	53.9
DI-V-7008A	Common and Bulk Items List	533
DI-V-7009A	Design Change Notices	5.3.16
DI-V-7010	Item Logistics Data Record	5.3.14
DI-V-7011A	Post Conference List	53.8
DI-V-7016F	Provisioning and Other Preprocurement Screening Data	5.6
DI-V-7192	System Configuration Provisioning List	5.3.10
DI-V-7193	Provisioning Parts List Index	5.3.6
DI-V-7196	Statement of Prior Submission	5.4
DLV-7197	Recommended Spare Parts List for SAIP	53.11
DI-V-7200	Contractor's Procurement Schedule for SAIP	5.3.12

NOTE: A Data Item Description (DID), DD Form 1664, is a form which specifies data required on a contract. Each DID is assigned to a Functional Category which most clearly describes the use of the required data. DIDs in the "V" Category include data designed to support the provisioning process.

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Vendors/Subcontractors

INSTRUCTIONS: In a continuing effort to make our standardization documents better, the DoD provides this form for use in submitting comments and suggestions for improvements. All users of military standardization documents are invited to provide suggestions. This form may be detached, folded along the lines indicated, taped along the loose edge (DO NOT STAPLE), and mailed. In block 5, be as specific as possible about particular problem areas such as wording which required interpretation, was too rigid, restrictive, loose, ambiguous, or was incompatible, and give proposed wording changes which would alleviate the problems. Enter in block 6 any remarks not related to a specific paragraph of the document. If block 7 is filled out, an acknowledgement will be mailed to you within 30 days to let you know that your comments were received and are being considered.

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