

DOD-STD-1700(NS)

MILITARY STANDARD

DOD-STD-1700(NS)
NOTICE 1
28 SEPTEMBER 1987

DATA MANAGEMENT PROGRAM

TO ALL HOLDERS OF DOD-STD-1700(NS)

1. THE FOLLOWING PAGES OF DOD-STD-1700(NS) HAVE BEEN REVISED AND SUPERSEDE THE PAGES LISTED:

NEW PAGE	DATE	SUPERSEDED PAGE	DATE
iii	15 May 86	iii	REPRINTED WITHOUT CHANGE
iv	4 March 87	iv	15 May 86
1	15 May 86	1	REPRINTED WITHOUT CHANGE
2	4 March 87	2	15 May 86
7	4 March 87	7	15 May 86
8	4 March 87	8	15 May 86

2. RETAIN THIS NOTICE AND INSERT BEFORE TABLE OF CONTENTS.

3. Holders of DOD-STD-1700(NS) will verify that page changes and additions indicated above have been entered. This notice page will be retained as a check sheet. This issuance together with appended pages, is a separate publication. Each notice is to be retained by stocking points until the military standard is completely revised or canceled.

Custodian:
NSA/CSS-R071

Preparing activity:
NSA/CSS-R633
(Project MISC-NS89)

AMSC NO. G3846

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FOREWORD

The Department of Defense is committed to increase the quality of the data management programs that support the acquisition of systems and equipment. The Data Management Program plays an important role in the timely acquisition of data to support each phase of the life cycle of a system/equipment.

Acquisition of the proper documentation at the appropriate time will insure the Government of the capability to complete its reprourement of spare parts, thereby reducing their cost.

Contractors should be encouraged, within the context of this document, to propose revisions to the data item descriptions cited in contracts so as to capitalize on any advancements in the state-of-the-art in relation to data media.

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1. SCOPE

1.1 Purpose. The standard is to provide the basis for assuring the currency and timeliness of all data being acquired in accordance with the contract and paragraph VI.N.1, and paragraph 6c, Encl. 4, DoDI 5010.12.

1.2 Scope. This standard establishes requirements for a contractor's data management program.

1.3 Applicability. This standard when referenced in the contract, shall apply to all contract data requirements and deliveries, as stated in the contract and identified on the Contract Data Requirements List (CDRL), DD Form 1423.

1.4 Tailoring of task, method or requirement descriptions. The requirements of this standard may be tailored by calling out only specific paragraphs of Sections 4 and 5 for application in this contract.

1.5 Method of reference. This standard and specific paragraphs to be applicable shall be cited in requirements documents such as the statement of work.

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2. REFERENCED DOCUMENTS

2.1 Government documents.

2.1.1 Standards. Unless otherwise specified, the following standard of the issue listed in that issue of the Department of Defense Index of Specifications and Standards (DoDISS) specified in the solicitation forms a part of this standard to the extent specified herein.

STANDARD

MILITARY

DOD-STD-963

Data Item Descriptions (DID), Preparation of

2.1.2 Other Government documents and publications. The following other Government documents and publications form a part of this standard to the extent specified herein.

Federal Acquisition Regulation

DoD FAR Supplement

DoDD 5000.43 - Acquisition Streamlining

DoDI 5010.12 - Management of Technical Data

DoD 5010.12-L, Acquisition Management Systems and Data Requirements Control List

(Copies of standards and publications required by manufacturers in connection with specific acquisition functions should be obtained from the contracting activity or as directed by the contracting officer.)

2.1.3 Order of precedence. In the event of a conflict between the text of this standard and the references cited herein, the text of this standard shall take precedence.

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5.2.2 Data revision level. Revisions or change pages to data delivered shall be identified with a dash alpha designator entered immediately after the data submission identifier. Data revision levels shall begin with -A and continue in alphabetical order for second and subsequent changes.

EXAMPLE: The first change to the first submission of the review draft under ELIN G001-02 would be identified as G001-02-A, the second change to the same submission would be identified as G001-02-B, the third as G001-02-C, etc.

5.2.3 Required identifiers shall be entered in Item 4 of the CDR. When the CDR is not used, the identifier will be included in the subject matter of the required letter of transmittal.

5.3 Data status reports.

5.3.1 The contractor shall, as a part of the initial progress or project status report, include information indicating the status of technical data deliveries for the reporting period (see 6.2).

5.3.2 Subsequent progress or project reports shall include the information for the current reporting period and shall update the information for delayed data identified in previous reports to include impact statements. Updates on delayed data shall be furnished until the data are delivered and accepted.

5.4 DD Form 250, Material Inspection and Receiving Report (FAR: 46.6).

5.4.1 DD Forms 250 shall be required only for those items of data listed on the DD Form 1423 having an entry in Block 7 for final inspection and acceptance of technical data.

5.4.2 DD Forms 250 shall be prepared and delivered only to the first listed organization in Block 14 of the DD Form 1423.

5.5 Contract data delivery schedule.

5.5.1 Data requirements due dates prescribed by the CDRL and those due dates derived by the contractor shall be reported by the contractor in a contract data delivery schedule, for Contracting Officer's Representative (COR) review and approval (see 6.2).

5.5.2 The contractor shall establish and report calendar due dates in those instances where the Procuring Activity has prescribed the due date for selected deliveries in terms of time increments preceding or following a prescribed event (e.g., x days prior to the critical design review (XDCDR)).

5.5.3 When approved by the Procuring Activity, the contract data delivery schedule shall constitute the requirements document employed by the COR to measure the effectiveness and timeliness of the contractor's response to CDRL delivery requirements.

5.5.4 Subsequent reports shall reflect recommended updates to the schedule for COR approval.

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6. NOTES

6.1 Intended Use. This standard is intended for use when referenced in the contract to assure the currency and timeliness of all contractually required data.

6.2 Ordering data.

6.2.1 Acquisition requirements. Acquisition documents should specify the following: title, number, and date of this standard.

6.2 Data requirements list and cross reference. When this standard is used in an acquisition which incorporates a DD Form 1423, Contract Data Requirements List (CDRL), the data requirements identified below shall be developed as specified by an approved Data Item Description (DD Form 1664) and delivered in accordance with the approved CDRL incorporated into the contract. When the provisions of DFARS 27.475.1 are invoked and the DD Form 1423 is not used, the data specified below shall be delivered by the contractor in accordance with the contract or purchase order requirements. Deliverable data required by this specification are cited in the following paragraphs.

<u>Paragraph No.</u>	<u>Data Requirement Title</u>	<u>Applicable DID No.</u>	<u>Option</u>
4.1	Data Management Plan	DI-MISC-80168	--
4.2.2	Preparation of Data Item Description (DID), DD Form 1664	DI-MISC-80000	--
5.3.1, 5.3.2	Contract Data Status and Deliverable Report	DI-MISC-80167	--

(Data item descriptions related to this standard and identified in section 6 will be approved and listed as such in DoD 5010.12-L, AMSDL. Copies of data item descriptions required by the contractors in connection with specific acquisition functions should be obtained from the Naval Publications and Forms Center or as directed by the Contracting Officer.)

6.3 Subject term (keyword) listing.

Contract data delivery schedule
 Contract data receipts
 Data delivery discrepancies
 Data item description
 Data management program plan
 Data preparation controls
 Data revision level
 Data status reports
 Data submission identification