

DATA ITEM DESCRIPTION

Title: Technical Manual Schedule and Status Report

Number: DI-TMSS-81812

AMSC Number: N9135

DTIC Applicable: N/A

Office of Primary Responsibility: SH/SEA 04L2

Applicable Forms: N/A

Approval Date: 20100525

Limitation: N/A

GIDEP Applicable: N/A

Use/relationship: The Technical Manual (TM) Schedule and Status Report provides information to the Government to permit program managers to determine if TMs are being prepared and delivered in accordance with approved contract schedules, and to take timely corrective action in the event discrepancies are identified.

This Data Item Description (DID) contains the format and content preparation instruction for the data product generated by the specific and discrete task requirement as delineated in the contract.

This data item shall not be procured when this information is provided by any other report supplied by the same contractor.

Requirements:

1. Format. The TM Schedule and Status Report shall be presented in the contractor's format.
2. Content. The TM Schedule and Status Report shall contain the requirements of the approved contract schedule and shall contain current status of TM development/maintenance tasks. The report shall include all information related to current scheduled contract requirements and contract accomplishments. The report shall also include the following:
 - a. Submittal date for the report.
 - b. Name and address of contractor and contract number.
 - c. Applicable Technical Manual Contract Requirement (TMCR) number(s), TM identification number(s), and title(s) of the TM(s) covered within the report.
 - d. Document Type Definition (DTD) Public Identifier(s) used to develop the TM(s) covered by the report.

2.1 The TM Schedule and Status Report shall identify contract milestones, activities, and accomplishments related to TM development, review, and submission from contract award to the completion of the contract. The report shall also identify other

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programmatic events (e.g., design schedules, ship delivery dates, equipment installation, initial training conduct, equipment production schedules) that relate to or impact TM milestones.

2.2 The TM Schedule and Status Report shall also contain the following:

- a. Status of TM milestones and TM development and quality assurance events and deliverables versus schedule.
- b. Progress made against TM milestones during the reporting period and an explanation of slippages and get well dates.
- c. Identification of problem areas and points of special interest affecting technical or scheduling elements, with background and any recommendations for solutions. Results, positive or negative, related to previously-identified problem areas with conclusions and recommendations.
- d. A summary of communications/correspondence that resulted in contract clarification.
- e. A summary of any significant changes to the contractor's organization or method of operation.

3. End of DI-TMSS-81812.