

DATA ITEM DESCRIPTION

Title: Accident/Incident Report

Number: DI-SAFT-81563

Approved Date: 2 Jun 98

AMSC Number: A7315

Limitation:

DTIC Applicable:

GIDEP Application:

Office of Primary Responsibility: A/AR

Applicable Forms:

Use/relationship: This report provides the procuring agency with immediate notification and information concerning any major accident/incident (including fire) resulting in any one or more of the following: causing one or more fatalities, or two or more disabling injuries; damaging government property exceeding \$10,000; affecting program planning or production schedules; degrading the safety of the equipment under contract, such that personnel injury or property damage may be involved; identifying a potential hazard requiring corrective action.

- a. This Data Item Description contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract.
- b. This Data Item Description replaces DI-H-1329A.

Requirements:

1. Format. Contractor format is acceptable
2. Content. Report without delay any serious accident or incident (i.e. explosion, fire, flood, pressure rupture, major malfunction) which will adversely affect capability to meet contractual obligations. The report shall be made by the fastest means, giving the following information.
 - a. Name, organization, telephone number, and location of the contractor and general manager
 - b. Name and title of the person(s) reporting
 - c. Date and time of accident/incident
 - d. Location of accident/incident, i.e., building number, facility name
 - e. Brief summary of accident/incident giving pertinent details including type and quantity of materiel
 - f. Cause of accident/incident
 - g. Casualties (fatalities, disabling injuries, exposed to CBR agents)
 - h. Estimated property damage, if applicable
 - i. Nature of damage; effect on production, operations, training or other activity
 - j. Action taken by contractor
 - k. Other damage or injuries sustained (public or private)
 - l. Other pertinent information

DI-SAFT-81563

3. Malfunction. If a malfunction of equipment is involved, the following additional information shall be furnished:

- a. Equipment nomenclature
- b. Quantity involved
- c. Production lot number(s)
- d. Brief technical description of malfunction

4. End of DI-SAFT-81563