

DATA ITEM DESCRIPTION			Form Approved OMB No 0704-0188	
2. TITLE CONTRACT PERFORMANCE PLAN		1. IDENTIFICATION NUMBER DI-SAFT-80974		
3. DESCRIPTION/PURPOSE 3.1 The Contract Performance Plan defines the organization, controls, responsibilities, interfaces, procedures, technical approach and methods, schedules, and resources necessary to implement and accomplish contractor program management and performance of the specified contract. 3.2 The principal use of the plan is to provide the contracting activity a basis for evaluation of the contractor's approach to accomplishment of contract requirements and criteria for measuring progress during contract performance.				
4. APPROVAL DATE (YYMMDD) 900504	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR) A/SAVRT-TY	6a. DTIC APPLICABLE	6b. GIDEP APPLICABLE	
7. APPLICATION/INTERRELATIONSHIP 7.1 This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirements as delineated in the contract. 7.2 This DID normally is applicable to research and development contracts, but may be applied in any contract. 7.3 For cost-reimbursement contracts, this DID is related to DI-F-1208A, Performance and Cost Report. 7.4 This DID supersedes DE-A-1017.				
8. APPROVAL LIMITATION		9a. APPLICABLE FORMS	9b. AMSC NUMBER A4927	
10. PREPARATION INSTRUCTIONS 10.1 <u>Content and Format</u> . The Contract Performance Plan shall include the following: Contractor format is acceptable. 10.1.1 <u>Organization</u> . An organizational chart and supporting narrative describing the management structure the contractor establishes to manage the contractual commitments. The plan shall define the direct lines of control, responsibilities, functional relationships, and authority between the management organization for this program and the contractor's other organizational elements. The plan shall also describe all interfaces between the contractor and the government and between the contractor and other contractors which are necessary and pertinent to the accomplishment of contractual tasks, projects, or programs. 10.1.2 <u>Technical Approach</u> . A narrative description of the technical approach or methods the contractor will employ to accomplish contractual tasks, projects, or programs, including, as applicable, design, development, fabrication, test, manufacture, construction, formulation, installation, maintenance, and documentation.				
11. DISTRIBUTION STATEMENT DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.				

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BLOCK 10. PREPARATION INSTRUCTIONS (Continued)

10.1.3 Program Schedule. A detailed program schedule of each work element, task, or phase showing the period and time phase relationship of each work element, task, or phase. The appropriate project milestones, sequential task completion dates, and data item submittal dates shall be identified.

10.1.4 Labor Hours. Man-hour estimates by labor category (e.g., engineering, manufacturing, test) for each work element, task, or phase should be provided by month in a tabular format.

10.1.5 Cumulative Labor Hours. A summary cumulative man-hour expenditure by labor category by month.

10.1.6 Cost Data. The labor cost associated with the man-hours identified in 10.1.4 above shall be provided in a tabular format. In addition, material costs and other direct charges associated with each work element, task, or phase shall be provided by month in a tabular format.

10.1.7 Cumulative Cost Data. A summary cumulative cost expenditure chart by month.