

DATA ITEM DESCRIPTION			Form Approved OMB No. 0704-0188	
1. TITLE  Quality Deficiency Report		2. IDENTIFICATION NUMBER  DI-QCIC-80736		
3. DESCRIPTION / PURPOSE <p>3.1 The Quality Deficiency Report provides information on deficient Government Furnished Material (GFM) received by contractors.</p> <p>3.2 The report is used to initiate corrective action.</p>				
4. APPROVAL DATE (YYMMDD)  890117	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)  A/AMC-MI	6a. DTIC APPLICABLE	6b. GIDEP APPLICABLE	
7. APPLICATION / INTERRELATIONSHIP <p>7.1 This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract.</p> <p>7.2 This DID supersedes DI-R-1725B.</p>				
8. APPROVAL LIMITATION		9a. APPLICABLE FORMS  SF 368	9b. AMSC NUMBER  A4606	
10. PREPARATION INSTRUCTIONS <p>10.1 <u>General</u>. A Quality Deficiency Report shall be prepared upon receipt of deficient GFM.</p> <p>10.2 <u>Media</u>. The Quality Deficiency Report specific media shall be Standard Form (SF) 368.</p> <p>10.3 <u>Format</u>. The Quality Deficiency Report specific format shall be as follows:</p> <p><u>Section I</u>. (To be completed by originating point as the information is applicable and available. The screening point will assure applicable items not completed by the originating point, are completed to the maximum possible extent before a report is submitted to the action point.)</p> <p><u>Item 1</u>. (Originating Point). The originating point will enter their address in item 1a and the name/duty phone/signature of an individual who can serve as a contact for questions regarding the report and/or to request an exhibit sample in item 1b.</p> <p style="text-align: right;">(Continued on Page 2)</p>				
11. DISTRIBUTION STATEMENT <p>DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.</p>				

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## Block 10, Preparation Instructions (Continued)

Item 2. To: (Screening Point). The originating point will enter in item 2a the name and address of the screening point to which the report is being submitted. The screening point will enter the name/duty phone/signature of the individual processing the report in item 2b.

Item 3. (Report Control Number). Each report will be identified with an Alpha/Numeric system as required by the participating component.

Item 4. (Date Deficiency Discovered). Enter the date the deficiency was discovered.

Item 5. (National Stock Number). Enter the National Stock Number of the deficient material.

Item 6. (Nomenclature). Enter the noun of the material found to be deficient.

Item 7. (Manufacturer/Manufacturer's Code/Shipper). Enter the name or code of the manufacturer, maintenance contractor, or Government activity who last repaired or overhauled the deficient material, as applicable. When the shipper is different from the manufacturer, also include its name.

Item 8. (Manufacturer's Part Number). Self-explanatory.

Item 9. (Serial/Lot/Batch Number). As applicable, enter the serial number, lot number or batch number of the deficient material. Use item 22 if required. Lot numbers will be entered for ammunition items where serial numbers do not apply.

Item 10. (Contract/Purchase Order/Document Number). Enter the contract, purchase order, requisition, or other authorizing document number. (On General Services Administration (GSA) shipments all three numbers are required.)

Item 11. (Item is New or Repaired/Overhauled). Check the appropriate block to identify if the material is either new or repaired/overhauled.

Item 12. (Date Manufactured, Repaired, or Overhauled). If the material is repaired or overhauled, enter the last repair/overhaul date.

Item 13. (Operating Time at Failure). Indicate the time material had been in operation since new or overhaul/repair when the deficiency was discovered using the appropriate performance element., i.e., miles, cycles, hours. On vehicles procured by GSA, also enter the date the vehicle was placed in service.

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**Block 10, Preparations Instructions (Continued)**

Item 14. (Government-Furnished Material). Government-furnished material is any material that belongs to the Government and is furnished to a contractor for some purpose. Check the appropriate block as it applies.

Item 15. (Quantity). Quantity shall be a count of each individual item regarding unit of issue.

a. (Received ). Enter the total number of items received in lot or batch in which the deficiency was found, if known.

b. (Inspected). Enter the number of items inspected.

c. (Deficient). Enter the number of items that were determined to be deficient as a result of inspection.

d. (In Stock). Enter the number of items in stock, as applicable.

Item 16. (Deficient Item Works On/With:).

a. (End Item). List major weapon system, item, or commodity that deficient item is to be used with or on (i.e., A-7 Aircraft, M-14 Rifle, CVA-67 Carrier, 155 MM Howitzer, F-15 Aircraft, 2 1/2 ton Cargo Truck, Guided Missile Destroyer). Indicate type/model/series and serial number for the end item, as applicable.

b. (Next Higher Assembly). Enter the National Stock Number, nomenclature, part number, and serial number of the next higher assembly the deficient item works upon, as applicable. Lot numbers will be entered for ammunition items where serial numbers do not apply.

Item 17. (Dollar Value). Enter the dollar value of the material reported as being deficient in the report, if known.

Item 18. (Estimated Correction Cost). Enter the estimated cost including overhead, for correcting all the deficient material cited in the report if it can readily be determined.

Item 19. (Item Under Warranty). Check one of the blocks to indicate whether the deficient item is covered by a contractual warranty, if known.

Item 20. (Work Unit Code/Equipment Identification Code). Navy and Air Force only. For Navy, insert the applicable WUC/EIC using 7 characters, when available. For Air Force, insert the five digit Work Unit Code, when applicable.

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## Block 10, Preparation Instructions (Continued)

Item 21. (Action/Disposition). Check one of the blocks to indicate the nature of the action taken or requested concerning the deficient material. If an exhibit is being held, indicate the number of days the exhibit will be held by completing the space provided (HOLDING EXHIBIT for \_\_\_\_\_ DAYS). If none of the items indicate the action/disposition taken or requested, check "other" and identify the nature of the action taken or requested in item 22.

Item 22. (Details). This item provides valuable information concerning the deficiency. For a fully comprehensive report, the following types of information should be entered in this item if applicable and available:

1. Explain what is wrong with the item to the best of the originator's ability. Explain how and why the item does not function with relating parts or assemblies.

2. Include a description of the difficulty, the suspected cause, if known, and identify action on the deficient material including disposition.

3. Recommendations.

4. Indicate where, if an exhibit is being held.

5. Include and list the supporting documents to be submitted with the report. Photographs or sketches are extremely valuable and should be included whenever possible. (When photographs are taken, a 12-inch or other ruler should be employed as a scale placed alongside the object so as to appear in each photograph. Measurements should also be shown on sketches.)

10.4 Content. The Quality Deficiency Report shall contain the following:

- a. Evidence that GFM failed to conform to established quality requirements.

- b. A copy of the DD Form 1348-1, DoD Single Line Item Release/Receipt Document, or other shipping document shall be submitted with the SF 368 when available. Photographs, test reports, or similar data which serve as supporting documentation to the SF 368 shall also be submitted.