

## DATA ITEM DESCRIPTION

**Title:** PURCHASE ORDER (PO)

**Number:** DI-MISC-81616

**AMSC Number:** N7446

**DTIC Applicable:**

**Office of Primary Responsibility:** N/PMS377

**Applicable Forms:** N/A

**Approval Date:** 20010801

**Limitation:**

**GIDEP Applicable:**

**Use/Relationship:** To allow the Government to effectively monitor procurement of Contractor-furnished equipment requiring repair parts support and allowance list development.

- a. This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task required as delineated in the contract.

### Requirements:

1. Format. The Purchase Order (PO) and Purchase Order Index shall be in the contractor's format.

2. Content. The POs shall include the following:

- a. Vendor Name
- b. Address of Vendor
- c. Location of Material
- d. Time of Completion
- e. Applicable specifications and drawings
- f. All tests and inspections required
- g. PO Number
- h. PO Date
- i. Design code designator
- j. Drawing and Piece Number
- k. Federal Supply Code of Manufacturer's (FSCM) five digit number
- l. Quantity Ordered
- m. Original PO Number on reissued POs

2.1. The Purchase Orders shall contain an Index. The Index shall be in alpha-numeric sequence and shall include the following information:

DISTRIBUTION STATEMENT A: APPROVED FOR PUBLIC RELEASE;  
DISTRIBUTION IS UNLIMITED.

- a. Purchase Order (PO) Number
- b. Identification of all PO line items, by noun description and equipment functional description (EFD)
- c. Contractor's design code designation, drawing number, and piece number
- d. PO issue date
- e. Vendor's Name and Federal Supply Code of Manufacturer's (FSCM) five digit number
- f. Quantity ordered per line item
- g. Provisioning and technical documentation control number for all line items requiring repair and replacement parts
- h. Logistics Support Analysis Control Number (LSACN)
- i. Applicable Mil-Spec
- j. APL Number

2.1.2 The PO Index shall include all cancelled purchase orders and POs superseded by a vendor change.

2.1.3 The PO Index shall list all PO changes below the PO to which they apply and shall include all updated information.

End of DIMISC-81616.