

DATA ITEM DESCRIPTION			Form Approved OMB No. 0704-0188	
Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503.				
1. TITLE INVENTORY CHECKLIST/RECORD (ICL/R)		2. IDENTIFICATION NUMBER DI-MISC-81191A		
3. DESCRIPTION/PURPOSE 3.1 The Inventory Checklist/Record provides a checklist and record of expendable and nonexpendable equipment and support items, including tools, test equipment, and spare and repairable parts that are delivered as part of or with the device or system.				
4. APPROVAL DATE (YYMMDD) 930618	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR) N/NTSC/TD	6a. DTIC APPLICABLE	6b. GIDEP APPLICABLE	
7. APPLICATION/INTERRELATIONSHIP 7.1 This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract. 7.2 This DID is applicable to the acquisition of training systems and equipment. 7.3 This DID is used to inventory all contract deliverables and to establish an accurate inventory record. May also be used for tracking shorted items on the inventory. 7.4 This DID supersedes DI-MISC-81191.				
8. APPROVAL LIMITATION		9a. APPLICABLE FORMS		9b. AMSC NUMBER N6927
10. PREPARATION INSTRUCTIONS 10.1 <u>Content</u> . 10.1.1 The ICL/R shall contain a front cover with the title and date. 10.1.2 The ICL/R shall be organized into four parts: a. Hardware b. Computer tapes/disks and listings c. Technical documentation d. Other deliverable items (such as, tools, test equipment, spare parts, etc.). 10.1.3 Each of the four parts in paragraph 10.1.2 shall contain: a. A table of contents b. A signature/transfer page containing a transfer statement similar to that shown in Figure 1. A signature/transfer page shall follow each part or section within a part.				
(Continued on Page 2)				
11. DISTRIBUTION STATEMENT DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.				

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## Block 10, Preparation Instructions (Continued)

Customer Name - System/Service Name  
INVENTORY CHECKLIST/RECORD (ICL/R)  
(Part or Section)

I certify that all inventory activities have been satisfactorily completed except for those quantity short items listed in the Inventory Shortage Record (ISR) prepared by the Government representative.

The materials inventoried on the ICL/R are hereby transferred to the (insert customer's name).

Quantity short items on the ISR will be automatically transferred to the (insert customer's name) upon receipt of the item at the device site.

Contractor _____	Date _____
Procuring Agency _____	Date _____
Customer _____	Date _____

FIGURE 1. Sample of a signature/transfer page

10.1.4 Each of the four parts specified in paragraph 10.1.2 shall contain the following data:

- a. Sequence number
- b. Item description
- c. National Stock Number (NSN)
- d. Manufacturer's part number
- e. Commercial and Government Entity (CAGE) Code
- f. Unit of issue
- g. Quantity required
- h. Quantity inventoried (leave column blank)
- i. Quantity short (leave column blank)

10.2 Format. The format requirements shall be as follows:

- a. The data specified in paragraph 10.1.4 shall be in the order specified, arranged in columns, reading from left to right.
- b. Computer printout for the document is satisfactory if print is clear and legible.
- c. Page numbering shall be sequential from front to back of document. Each page shall contain a title/heading indicating the contents of that page.
- d. Copies shall be bound.