

DATA ITEM DESCRIPTION		Form Approved OMB No. 0704-0188	
1. TITLE Engineering Services Memorandum (ESM)		2. IDENTIFICATION NUMBER DI-MISC-80748	
3. DESCRIPTION / PURPOSE 3.1 An ESM identifies the objectives to be obtained, the estimated cost, and the timeframe of major milestones of the effort. 3.2 Base ESMS are used to identify each area of work to be performed on engineering services contracts. Sub-ESMs address a specific portion of the base ESM.			
4. APPROVAL DATE (YYMMDD) 890123	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR) A/AMC-MI	6a. DTIC APPLICABLE	6b. GIDEP APPLICABLE
7. APPLICATION / INTERRELATIONSHIP 7.1 This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement for this data included in the contract. 7.2 This DID may be applied in any engineering services-to-support production contract to acquire base ESMS and Sub-ESMs. 7.3 This DID supersedes DI-A-1039.			
8. APPROVAL LIMITATION	9a. APPLICABLE FORMS	9b. AMSC NUMBER A4619	
10. PREPARATION INSTRUCTIONS 10.1 <u>Format</u> . The ESM format shall be contractor selected. Unless effective presentation would be degraded, the initially used format arrangement shall be used for all subsequent submissions. 10.2 <u>Content</u> . The ESM shall contain the following information: 10.2.1 ESM Number - Sub ESMS to be point number of Base ESM. 10.2.2 Date - Date of submittal. 10.2.3 System/Equipment. 10.2.4 Project Title. 10.2.5 Major Item. 10.2.6 Contractor. (Continued on Page 2)			
11. DISTRIBUTION STATEMENT DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.			

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Block 10, Preparation Instructions (Continued)

- 10.2.7 Contract Number.
- 10.2.8 Need for proposed work and objectives.
- 10.2.9 Description of proposed work.
- 10.2.10 Estimated cost of engineering, materials, and equipment or services.
- 10.2.11 Government Furnished Equipment (GFE) item, date required, return date, condition on return.
- 10.2.12 Resulting benefits.
- 10.2.13 Estimated completion date.
- 10.2.14 Explanation of ESM revision.
- 10.2.15 Submitted by - Signature and title of company official.