

DATA ITEM DESCRIPTION

Title: SUPPLY CHAIN RISK TRACKING REPORT

Number: DI-MGMT-82255

Approval Date: 20190304

AMSC Number: F10005

Limitation: N/A

DTIC Applicable: No

GIDEP Applicable: Yes

Preparing Activity: 11 (AFLCMC/LZSA)

Project Number: MGMT-2019-007

Applicable Forms: N/A

Use/Relationship: The Supply Chain Risk Tracking Report will be used to monitor supply chain risks relative to the products and services to be provided by the prime contractor, its suppliers, and subcontractors. This report will provide the Government with information to oversee and assist with the mitigation of unintended, adverse events within the supply chain from the raw material stage to an end user as a finished product.

This Data Item Description (DID) contains the format, content, and intended use information for the data deliverable resulting from the work task described in the solicitation.

Requirements:

1. Reference documents. The applicable issue of the documents cited herein, including their approval dates and dates of any applicable amendments, notices, and revisions, shall be as specified in the contract.
2. Format. The contractor's electronic format, Microsoft Excel[®] version .xlsx, is acceptable.
3. Content. The Supply Chain Risk Tracking Report shall include the following:
 - 3.1 A title page identifying the following:
 - a. Contractor's name.
 - b. Contract number and date of award (including the latest modification).
 - c. Date of reporting period.
 - d. Security classification, if classified.
 - e. Distribution statement.
 - f. Destruction notice.
 - g. Summary of major content changes from previous reporting period.
 - 3.2 List of all supply chain risks, segregated into the categories of identified and potential supply chain risks, which shall include the following information:
 - a. Brief description of each supply chain risk.
 - b. Type of risk.
 - c. Location.
 - d. Triggering event.

DISTRIBUTION STATEMENT A. Approved for public release. Distribution is unlimited.

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- e. Root cause.
 - f. Likelihood of occurrence.
 - g. Potential impact/consequence.
 - h. Priority for mitigation.
 - i. Planned mitigation actions with estimated start and completion dates.
- 3.3 5x5 risk reporting matrices plotting the results of all analyzed supply chain risks in accordance with Chapter 3 of the Department of Defense (DoD) Risk, Issue, and Opportunity Management Guide for Defense Acquisition Programs (hereafter referred to as the Risk Management Guide). (Copies of this document are available online at <https://www.acq.osd.mil/se/docs/2017-RIO>.) The x-axis will display the consequence levels in accordance with 3.3.1 of the Risk Management Guide and the y-axis the likelihood in accordance with 3.3.2 of the Risk Management Guide. This matrix shall convert the combination of likelihood and the maximum of the cost, schedule, and performance consequence scores to form a risk level for each supply chain risk in accordance with 3.3.3 of the Risk Management Guide. Red will depict high levels of risk, yellow depicts moderate levels, and green depicts low levels of risk.
- a. The risk likelihood levels and probability of occurrence will be as follows:
 - 1 - not likely >1% to ≤ 20%;
 - 2 - low likelihood >20% to ≤ 40%;
 - 3 - likely >40% to ≤ 60%;
 - 4 - high likelihood >60% to ≤80%; and
 - 5 - near certainty >80% to ≤ 99%.
 - b. The risk consequence levels will be as follows:
 - 1 - minimal impact;
 - 2 - minor impact;
 - 3 - moderate impact;
 - 4 - significant impact; and
 - 5 - critical impact.

End of DI-MGMT-82255.