

DATA ITEM DESCRIPTION

Title: NON-DISCLOSURE AGREEMENT (NDA)

Number: DI-MGMT-82241

Approval Date: 20180907

AMSC Number: F9979

Limitation: N/A

DTIC Applicable: No

GIDEP Applicable: No

Preparing Activity: 84

Project Number: MGMT-2018-043

Applicable Forms: N/A

Use/relationship: To create a confidential relationship between the parties to protect any type of classified, confidential, or sensitive Government information or data.

- a. Use this Data Item Description (DID) for signature of a Non-Disclosure Agreement (NDA) before disclosure of classified, confidential, or sensitive information or data that is owned or possessed by the Government.
- b. This DID is applicable when a Government organizational unit enters into a contract, interagency agreement, or other formal relationship where certain information must be disclosed to Contractors for the purpose of a contract.
- c. This DID contains the format, content, and intended use information for the data deliverable resulting from the work task described in the solicitation.

Requirements:

1. Reference documents. None
2. Format. The contractor's electronic format for NDAs shall be acceptable.
3. Content. NDAs shall contain the following:
 - 3.1. Contract number.
 - 3.2. Name of entity (contractor or external Governmental unit).
 - 3.3. Authorized signature of person representing entity in 3.2.
 - 3.4. Title of person in 3.3.
 - 3.6. Local form number for NDA, if applicable.

End of DI-MGMT-82241