

DATA ITEM DESCRIPTION

Title: Interim Training Development Package

Number: DI-MGMT-81955

Approval Date: 20131213

AMSC Number: N9441

Limitation: N/A

DTIC Applicable: N/A

GIDEP Applicable: N/A

Office of Primary Responsibility: SH/PMS339

Applicable Forms: N/A

Use/relationship: The interim training development package is required to meet training needs prior to establishment of the formal follow-on training to ensure the fleet obtains training required on systems to meet operational commitments.

This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task required as delineated in the contract.

Requirements:

1. Format. The interim training development package shall be presented in the contractors own format.

2. Content. The interim training development package shall contain a cover page specifying the system title.

2.1 The interim training development package shall contain the following sections:

2.1.1 Pre-test. This section of the package shall contain, one question, for each terminal and enabling objective to be covered in the training; and an answer key.

2.1.2 Instructor guide. This section shall include an introduction to the system and shall contain the following to be used by the instructor of them training:

2.1.3 Table of contents. This section of the package shall include a list of all content sections of the interim training package.

2.1.4 Course Outline. This section of shall include:

- a. Brief description of course
- b. Student profile
- c. Lesson topics

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- d. Associated training time for each topic
- e. Indicate training location (classroom/lab/field)

2.2. Resources. This section of the package shall identify the following to support training conduct:

- a. Audio-visual equipment
- b. Training aids
- c. Technical training equipment
- d. Shipboard/aircraft/shore assets
- e. Classroom requirements
- f. Instructor requirements

2.3 Terminal Learning Objectives (TLO). This section of the package shall include performance (behaviors), conditions, and standards for knowledge and skills the students must acquire to satisfactorily complete the topics presented.

2.4 Enabling Learning Objectives (ELO). This section of the package shall include specific statements of behavior to be exhibited, the conditions under which they are to be exhibited, and the standard to which they shall be performed that support the TLO's.

2.5 Instructional Media. This section of the package shall contain the presentation material that supports the TLO's and ELO's discussed.

2.6 References. This section shall include all references used in the development of the package.

2.7 Post-test. This section of the package shall contain:

- a. A minimum of one test question for each TLO presented in the conduct of the training
- b. Grading criteria
- c. Lab sheets identifying skills to be performed by the student in a lab/shipboard
- d. An Answer key

2.8 Student guide. This section of the package shall contain:

- a. Detailed information on each TLO/ELO learning objective
- b. Instructions for a task/learning activity that each student will perform

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2.9 Student Critiques. This section of the package shall contain:

- a. Student Name
- b. Student Activity
- c. Student Rate/Rank
- d. Name of Course
- e. Instructor Name
- f. Location of training
- g. Effectiveness of instructor performance
- h. Course effectiveness evaluation
- i. Evaluation of classroom support
- j. Safety Evaluation
- k. Additional Remarks

3. Media requirement. The electronic media requirement shall be Microsoft Office, version 2007-2010.

4. End of DI-MGMT-81955.