

DATA ITEM DESCRIPTION

Title: INTERMEDIATE LEVEL MAINTENANCE FACILITY REPORT

Number: DI-MGMT-81931A

Approval Data: 20140211

AMSC Number: N9454

Limitation: N/A

DTIC Applicable: No

GIDEP Applicable: No

Office of Primary Responsibility: SH/ PEO IWS 3D

Applicable Forms: N/A

Use/Relationship: This report identifies anomalies prohibiting missile maintenance being performed as specified. The anomaly can be related to hardware or software performance or documentation.

This Data Item Description (DID) contains the format, content, and intended use information for the data product resulting from the work task described by the contract.

Requirements.

1. The Report shall be presented in a format similar to that of Figures 1 and 2.
2. Content. The report shall contain all of the information specified in Figures 1 and 2.
3. End of DI-MGMT-81931A.

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SAMPLE FIGURE 1

Evolved Sea Sparrow Missile Failure Reporting, Analysis And Corrective Action System Trouble Report		FRACAS TR Number: ESSM	Originator Ref No.
		Status: Open	TR Date:
Type: Hardware	Category: Fleet	Priority: Moderate	Assigned To:
Originator Name: Address: Email:			Location of Occurrence:
Title:			Country of Ownership: Australia
Unit Under Test /Missile/Canister-(PN/SN/NALC)			
Breakdown Description: Flight Event	Missile Part Number:	Missile Serial Number:	Missile NALC/ICN:
Written Against: All Up Round	Canister Part Number:	Canister Serial Number:	Canister NALC:
Date of Occurrence:	Unit Part Number:	Unit Serial Number:	Unit Nomenclature:
Problem Description:			
Recommendation or Immediate Corrective Action:			
Response to Originator:			

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SAMPLE FIGURE 2

*User's Instructions on How to Fill Out the TR Forms***ESSM Trouble Report Initial Entry Form Rules**

This is a protected Word 2003 form. It has a password to protect the form from unauthorized changes.

The following are simple rules to make filling in the form easy:

1. If you press the ENTER key while in a field it will add an extra line to the field. The only fields this will work well for are the three fields at the bottom of the form (they have red labels **Problem Description**, **Recommendation or Immediate Corrective Action** and **Response to Originator**). Even for these fields you don't need to use the ENTER key – if you simple keep typing, new lines will be created for you.
2. Use the TAB key to move from field to field. (NOT the ENTER key!)
3. Use d-MMM-yy format for the two date fields. (examples =1-JAN-11 or 11-FEB-2010)

Fill out the applicable fields on the ESSM Initial Trouble Report form using guidance given in the table below:

Note: The following categories must be filled out completely prior to TR submittal.

- TR Date
- ORIGINATOR Name, Address, and E-mail
- Title
- Problem description
- Recommendation or Immediate Corrective Action (If possible)

ESSM Trouble Report Initial Entry Form (field definitions)

FRACAS TR Number:	4 digits (Supplied by NSWC PHD)
Originator Ref No.:	Blank text field [No Length Limit]
Status:	Drop-Down (<u>Open</u> , <u>Closed</u> , <u>Deferred</u> or <u>Pending Closure</u>)
TR Date:	Date added to database. (Supplied by NSWC PHD) [d-MMM-yy Format]
Type:	Drop-Down (<u>Hardware</u> , <u>Software</u> or <u>Documentation</u>)
Category:	Drop-Down (<u>Fleet</u> , <u>ILMF</u> , <u>Production</u> or <u>Depot</u>)
Priority:	Drop-Down (<u>Low</u> , <u>Moderate</u> , <u>High</u> or <u>Urgent</u>) (Supplied by NSWC PHD)
Assigned To:	POC (Supplied by NSWC PHD) [No Length Limit]
Originator Name,	Information about the individual who reported the problem [No Length
Address and E-mail:	Limits]
Location of Occurrence:	Where did problem occur [No Length Limit]
Title:	Title for the TR [50 Character Limit]

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SAMPLE FIGURE 2

TROUBLE REPORT (continued)

Country of Ownership: Drop-Down (Australia, Belgium, Canada, Consortium, Denmark, Germany, Greece, Japan, The Netherlands, Norway, Portugal, Spain, Turkey or United States)

Breakdown Desc: Drop-Down (Flight Event, Damage Event , Launch Event Failure, Test Issue, Production, Processing, Studies, TLM, Canister, Ship System/WCS, FMS, Fleet Reported, QE or Misc)

Missile Part Number: For Missile (if applicable) [No Length Limit]

Missile Serial Number: For Missile (if applicable) [No Length Limit]

Missile NALC/ICN: For Missile (if applicable) [6 Character Limit]

Written Against: Drop-Down (All Up Round, Canister, Combat System, Documentation, Launching System, Missile, Section, Software, Subsection, Support Equipment or Test Equipment). This represents the level of the item that the TR is written for.

Canister Part Number: For Canister (if applicable) [No Length Limit]

Canister Serial Number: For Canister (if applicable) [No Length Limit]

Canister NALC: For Canister (if applicable) [4 Character Limit]

Date of Occurrence: When did problem occur [d-MMM-yy Format]

Unit Part Number: Applies to a lower level item (if identified) or documentation or TE [No Length Limit]

Unit Serial Number: Applies to a lower level item (if identified) or documentation or TE [No Length Limit]

Unit Nomenclature: Applies to a lower level item (if identified) or documentation or TE [No Length Limit]

Problem Description: A description of what occurred as known at the time the TR was created [No Length Limit]

Recommendation or Immediate Corrective Action: Any initial steps taken to mitigate the problem [No Length Limit]

Response to Originator: Any information sent back to the originator [No Length Limit]