

**DATA ITEM DESCRIPTION**

**Title: Post Training and Operations Report**

**Number: DI-MGMT-81862**

**Approval Date: 20120522**

**AMSC Number: N9253**

**Limitation: N/A**

**DTIC Applicable: N/A**

**GIDEP Applicable: N/A**

**Office of Primary Responsibility: SH/PMS394**

**Applicable Forms: N/A**

**Use/Relationship:**

The Post Training and Operations Report provides a summary of each operation and training exercise conducted by the contractor.

This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirements as delineated in the contract.

**Requirements:**

1. Format. The report shall be in contractor's format.
2. The plan shall contain a title page specifying the following:
  - a. Title/identification of the system/component/program.
  - b. Title of Document
  - c. Contract number
  - d. Preparing activity or contractor's title
  - e. Security classification, when required.
  - f. Distribution statement
  - g. Date of generated document
3. The report shall contain the following sections:
  - 3.1 Description. This section shall contain a brief description of the training event or operation.
  - 3.2 Employment Summary. This section shall contain the following:
    - a. Days in transit

DI-MGMT-81862

b. Days on station

c. Number of dives

3.3 Dive Summary. This section shall contain a summary of each dive. Including the date and time of each dive.

3.4 Weather. A brief description of the weather encountered during dive operations. Specifically address days where operations were aborted or terminated due to weather.

3.5. Material. A description of the significant material casualties and identify:

a. Date failed

b. Equipment title and brief description of failure. Indicate if material is designated Mission Critical.

c. Date repaired, and time to complete repair.

d. Effect on operations.

e. Quantity of any overtime required to support repair, and CO Undersea Rescue Unit authorization.

3.6 Supply. A brief summary of problems encountered associated with supply procurement problems, on-board repair parts and/or consumables which affected operations. Include any recommendations for problem resolution.

3.7 Communications. Discuss any communications problems encountered during the deployment, and include any recommended solutions.

3.8 Personnel and Administration. This section shall include:

a. A list of personnel and assigned watch during deployment

b. Summarize proficiency of personnel and if any issues require contractor action upon return to port (i.e. requirements for additional shore training, etc).

c. Identify any administrative problems encountered during the deployment, and recommended corrective actions.

DI-MGMT-81862

3.9 Support. Specific comments concerning support problems encountered (i.e. support ship, logistics, etc.).

3.10. Comments and Recommendations: Detailed comments and all recommendations which would result in an improved future performance in support of Fleet requirements. Include any new procedures or techniques used during the operation.

3.11 Cost Summary. Brief description describing the following:

a. Mobilization. Include cost for riggers, trucks, drivers, crane services etc., and attach a detailed summary sheet.

b. Demobilization. Include cost for riggers, truck drivers, crane services etc., and attach a detailed summary sheet.

c. Consumables. Include miscellaneous items expended for the deployment (e.g. welding rods, line, electrical tape, tie wraps, lubricants etc.)

d. Repair Parts. Include items repaired or replaced during the operation (annotate if parts were on-board spares).

e. Post Operation maintenance. Include items requiring refurbishment upon returning to port.

f. Leased equipment. Include all equipment leased to support deployment.

g. VOO cost including fuel (if applicable)

h. Berthing and Messing

i. Communications

j. Miscellaneous Port Charges, as appropriate.

h. Miscellaneous Costs. Include all additional costs and attach a detailed summary sheet.

4. End of DI-MGMT-81862.