

## DATA ITEM DESCRIPTION

### Title: Contractor's Risk Management Plan

Number: DI-MGMT-81808

AMSC Number: N9131

DTIC Applicable: N/A

Office of Primary Responsibility: SH/PMS 408

Applicable Forms: N/A

Approval Date: 20100421

Limitation: N/A

GIDEP Applicable: N/A

**Use/Relationship:** The Contractor's Risk Management Plan will be used to monitor management, cost and schedule of the contract efforts relative to a system and equipment. This information will provide the government with risk data for all risks associated with the system/equipment.

This Data Item Description (DID) contains the format, content, and preparation instructions for the data product resulting from the work task specified in the contract.

### Requirements:

1. Format. The plan shall be in contractor's format.
2. Content. The plan shall contain a cover and title page identifying the following:
  - a. Plan date of issue.
  - b. Plan document number/revision number or letter.
  - c. Contract number.
  - d. Contractor name and address.
  - e. Title of plan.
  - f. Program title.
  - g. Security classification, if classified.
  - h. Distribution statement.
  - i. Destruction notice.
- 2.1. Revision Control. The plan shall contain a list of all revisions identifying the following information:
  - a. Each revision number or letter.
  - b. Date of each revision.
  - c. Pages affected by each revision.
- 2.2. Table of Contents. The table of contents shall identify each major section title, paragraph number, and starting page number for each major section.

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2.3. Contents. The plan shall address in depth each major section identified below:

- a. Introduction
- b. Scope.
- c. Program Summary
- d. Risk Management Strategy and Process
- e. Responsible /Executing Organizational Component
- f. Risk Management Process and Procedures
- g. Risk Identification
- h. Risk Analysis
- i. Risk Mitigation Planning
- j. Risk Mitigation Implementation
- k. Risk Tracking
- l. Figure(s) and Table (s)

2.4 Media requirements. The plan shall be presented in electronic format MS Word version 2003-2007.

3. END OF DI-MGMT-81808.