

# DATA ITEM DESCRIPTION

**Title:** PROGRAM MANAGEMENT PLAN

**Number:** DI-MGMT-81797

**Approval Date:** 20091208

**AMSC Number:** F9115

**Limitation:** N/A

**DTIC Applicable:** No

**GIDEP Applicable:** No

**Office of Primary Responsibility:** 70 (OO-ALC/526 ICBM)

**Applicable Forms:**

**Use/Relationship:** The Program Management Plan provides technical, management, schedule, and cost data. It provides current information which is used to describe the approach, resources and needs of the contractor to perform the effort. This data item description (DID) contains the format and content instructions for the data product to be generated.

## Requirements:

1. Reference documents: None
2. Format. The Program Management Plan shall be in contractor format and shall be unclassified.
3. Content. The Program Management Plan shall be an integrated document showing technical, cost and schedule data to a common base, the contract work breakdown structure (CWBS) or it's planning equivalent. It shall also provide information on the contractor's organization, practices and techniques to be used in managing the program and, if applicable, subcontractors. The plan shall specifically contain the following:
  - a. Introduction to the plan.
  - b. Indication of the relationship of the plan to the CWBS: This shall include a description of each element and the cost associated with each element.
  - c. Milestone chart: A detailed program milestone chart covering the major activities of the program (system deliveries, tests, etc,) by CWBS, if applicable, and in linear time phasing.
  - d. Equipment/facilities chart: A chart depicting major government furnished equipment (GFE) and the date and duration that such GFE and facilities are required.
  - e. Cost chart: A cost chart depicting by month the estimated program spend forecast per fiscal year (October thru September).

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- f. Purchase Chart: A chart depicting subcontractors and equipment or material purchases, the date and approximate amount of each.
- g. Organization data including:
  - (1) Program organization chart: A chart showing the structure of the program organization by title and name. Identify the program office, support contractors, and major subcontractors.
  - (2) Program/functional organization relationship chart: A chart showing the relationship of the program functions to the functional organizations indicating lines of authority and communications.

4. End of DI-MGMT-81797