

DATA ITEM DESCRIPTION

Title: Implementation Plan

Number: DI-MGMT-81737

AMSC Number: 7706

DTIC Applicable: No

OPR: NS/DA02

Applicable Forms: N/A

Approval Date: 15 FEB 2007

Limitation: N/A

GIDEP Applicable: No

Use/relationship:

- a. The Implementation Plan permits a review of a proposed system prior to its integration at a Government facility. The Implementation Plan fully documents cost/benefits analyses and defines all facilitation, training and support requirements and responsibilities to help the Government manage the proposed acquisition in a cost effective and timely manner.
- b. This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirements as delineated in the contract.
- c. It is anticipated that this DID will primarily be applied to contracts for the implementation of existing or newly developed systems, technology or equipment at production or maintenance/repair facilities.
- d. This DID is related to DI-FNCL-80165A, Cost Breakdown Structure Summary Report.

Requirements:

1. Reference Documents. The applicable issue of the documents cited herein, including their approval dates and dates of any applicable amendments, notices, and revisions, shall be as cited in the current issue of the DODISS at the time of the solicitation.
2. Format. The report shall be in the Contractor's format.
3. Content. The report shall cover these elements.
 - 3.1. The Contractor's proposed implementation Scope of Work.
 - 3.2. System Description. All components or elements of the system being implemented, and their interfaces with existing systems shall be described to include a physical and functional description.

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3.3. Facilities.

- a. Describe all utilities required to operate the system on a production basis, including electrical, gas, water, air, vacuum, etc.
- b. Describe all environmental control that is required including temperature control, cleanliness, noise, shock or vibration isolation, etc.
- c. Describe safety management including special enclosures, safety interlocks, venting, etc.
- d. Indicate required floor space.

3.4. Training of Government personnel by Contractor.

- a. Start up training.
- b. Continuing support training.
- c. Location of training.

3.5. Costs to be incurred by the Government.

- a. Equipment.
- b. Labor.
- c. Facilities improvements.
- d. Government Furnished Equipment, if any.
- e. Training.
- f. Testing.
- g. Miscellaneous.

3.6. Anticipated Documented Savings.

- a. Cost savings broken down by individual component or task to be affected by implementation.
- b. Production rate dependent savings clearly identified.

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- c. Labor savings, including time required to perform an operation with present system or technology directly compared with the estimated time required to perform that operation with the new system or technology, time saved through the elimination of rework, estimated labor rates.

- d. Miscellaneous quantifiable cost savings.

3.7. Other quantifiable benefits.

- a. Ability to achieve greater accuracy.
- b. Ability to achieve better process control.
- c. Improved component life.
- d. Miscellaneous benefits.

3.8. Recommended support from Contractor.

- a. Planning.
- b. Facility modification and preparation.
- c. System installation, start-up and checkout.
- d. Degree of on-site support after system checkout.
- e. Degree of off-site or on-call support after system checkout.

3.9. Implementation milestone schedule for the above factors.

4. END OF DI-MGMT-81737