DATA ITEM DESCRIPTION

Form Approved
OMB No. 0704-0188

TITLE	2. IDENTIFICATION NUMBER
Program Plan	DI-MGMT-80909

3. DESCRIPTION/PURPOSE

3.1 The Program Plan provides technical, management, schedule, and cost data.

3.2 The Program Plan provides current information which is used to describe the approach, resources and needs of the contractor to perform the effort.

4. APPROVAL DATE (YYMMDD)	5 OFFICE OF PRIMARY RESPONSIBILITY (OPR)	6a. DTIC APPLICABLE	6b. GIDEP APPLICABLE
891006	A/CSSD-BM		

7. APPLICATION/INTERRELATIONSHIP

7.1 This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract.

7.2 This DID relates to the requirements of MIL-STD-881A.

7.3 The DID supersedes DI-A-1021.

8. APPROVAL LIMITATION	9a. APPLICABLE FORMS	9b. AMSC NUMBER
		A4842

PREPARATION INSTRUCTIONS

10.1 <u>Format.</u> The Program Plan format shall be contractor selected. The submission shall be securely bound 8 1/2 X 11 inch white paper. One way foldouts may be used for graphic material. Every effort shall be made to keep the plan unclassified.

10.2 <u>Content.</u> The Program Plan shall be an integrated document showing technical, cost and schedule data to a common base, the contract work breakdown structure (CWBS) or its planning equivalent. It shall also provide information on the contractor's organization and practices and techniques to be used in managing the program, specifically management of subcontracts.

10.2.1 The plan shall specifically contain the following:

a. Introduction to the plan.

b. Indication of the relationship of the plan to the CWBS. This shall include a description of each element and the cost associated with each element.

11. DISTRIBUTION STATEMENT

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

DD Form 1664, MAR 87   Jun 86 edition may be used until exhausted

DI-MGMT-80909

Block 10. Preparation Instructions (continued)

c. Milestone chart. A detailed program milestone chart covering the major activities of the program (system deliveries, tests, etc.) by CWBS, if applicable, and in linear time phasing.

d. Equipment/facilities chart. A chart depicting major government furnished equipment (GFE) and facilities required, and the date and duration that such GFE or facilities are required.

e. Purchase chart. A chart depicting major subcontracts and equipment or material purchases, the date and approximate amount of each.

f. Labor loading chart. A chart depicting estimated labor hours for each major task.

g. Cost chart. A cost chart depicting by month the estimated cost, including subcontractor cost, for each major task.

h. Technical performance in terms of specific technical parameters used for measuring technical progress, if appropriate. Each parameter shall be identified, related to a specific paragraph in the Prime Item Development Specification (if available) and provided a base value and any limits.

i. Organization data including:

(1) Program organization chart. A chart showing the structure of the program organization by title and name. Identify the program office, support contractors, and major subcontractors.

(2) Program/functional organization relationship chart. A chart showing the relationship of the program functions to the functional organizations indicating lines of authority and communications.

10.2.2 When the CWBS is a requirement, show program responsibilities vs. WBS element one level below the WBS. The matrix shall depict the organizations responsible for performance, review and approval of each summary WBS. A description of authority and responsibilities of key program and functional individuals shall be identified on the charts.

Page 2 of 2 pages