

DATA ITEM DESCRIPTION			Form Approved OMB No. 0704-0188	
2. TITLE  <b>RECORDS TRANSMITTAL AND RECEIPT</b>		1. IDENTIFICATION NUMBER  DI-MGMT-80628		
3. DESCRIPTION / PURPOSE  <b>3.1 The Records Transmittal and Receipt identifies and transfers custody of records from one organization to another.</b>				
4. APPROVAL DATE (YYMMDD)  880629	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)  <b>F/AFSPACECOM/DAD</b>	6a. DTIC REQUIRED	6b. GIDEP REQUIRED	
7. APPLICATION / INTERRELATIONSHIP  <b>7.1 This Data Item Description contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract.</b>				
8. APPROVAL LIMITATION		9a. APPLICABLE FORMS <b>Standard Forms 135 and 135a</b>	9b. AMSC NUMBER  F4463	
10. PREPARATION INSTRUCTIONS <b>10.1 <u>Format and content.</u> Standard Forms (SF) 135 and 135a, Records Transmittal and Receipt, and Records Transmittal and Receipt (Continuation), shall be prepared in accordance with instructions on the reverse side of SF Form 135.</b>				
11. DISTRIBUTION STATEMENT <b>DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.</b>				