DATA ITEM DESCRIPTION

Title: FUNDS STATUS REPORT

Number: DI-FNCL-82203 Approval Date: 20180417

AMSC Number: N9922 Limitation: N/A

DTIC Applicable: N/A **GIDEP Applicable:** N/A

Preparing Activity: SH Project Number: FNCL-2018-001

Applicable Forms: N/A

Use/Relationship: The Funds Status Report (FSR) provides the government visibility into contractor direct and indirect expenditures under the contract. It depicts the monthly budget and expenditures for the Combined Tactical Training Ranges (CTTR) and different financial levels for the base or option year.

This data item description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract.

Requirements:

Format. The Funds Status Report (FSR) shall be in a format similar to that of Figure 2 (Sample Worksheet).

Content. The FSR shall contain a workbook with multiple worksheets that depict the monthly budget and expenditures for the CTTR and different financial levels for the base or option year. It shall include a worksheet for each location and element identified by a box in Figure 1, CTTR Financial Organization Worksheet Chart.

Each Worksheet shall contain all the information in Figure 2 and shall also include the following:

Program – Identify the Program Name.

Task Order number and applicable modification number associated with the data provided.

Title –Identify the applicable worksheet name.

Date – Identify the applicable reporting period date.

Regular Labor Overtime Labor Subcontracting Labor

Material

ODCs with associated totals for the appropriate contracting year.

Actual costs vice forecasted costs shall be identified for the reporting month. Different colors shall specify the distinction between forecast and actual costs.

Any updates to past month's actual costs shall be shown.

Costs shall be graphically shown without Fee for the Forecast Total and Funding Received Total. Information or cost data that is not required shall be identified by shaded cells as specified in Figure 2.

An explanation for expenditure variance 20% or greater shall be included. A summary of any costs savings and avoidances that contain the following:

A title
Cost savings and avoidance
Calculation
Supporting documentation
Any applicable procedure or Work Instruction changes
Total dollars saved or avoided

The FSR shall also contain totals that equal the Work Breakdown Structure (WBS) Report totals for the reporting month.

Media Requirements. The Funds Status Report shall be a workbook in Microsoft Excel 2007.

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Figure 1. CTTR FINANCIAL ORGANIZATION WORKSHEET CHART Note that each element represented by box on the chart is required to have a financial worksheet.

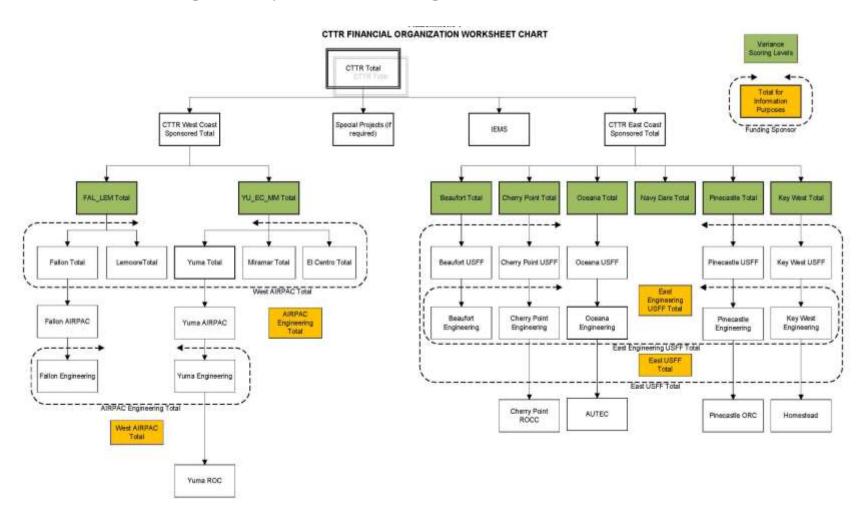


Figure 2. Sample Worksheet

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Figure 2. Sample Worksheet (continued)

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