

DATA ITEM DESCRIPTION

Title: FUNDS STATUS REPORT

Number: DI-FNCL-82203

AMSC Number: N9922

DTIC Applicable: N/A

Preparing Activity: SH

Applicable Forms: N/A

Approval Date: 20180417

Limitation: N/A

GIDEP Applicable: N/A

Project Number: FNCL-2018-001

Use/Relationship: The Funds Status Report (FSR) provides the government visibility into contractor direct and indirect expenditures under the contract. It depicts the monthly budget and expenditures for the Combined Tactical Training Ranges (CTTR) and different financial levels for the base or option year.

This data item description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract.

Requirements:

Format. The Funds Status Report (FSR) shall be in a format similar to that of Figure 2 (Sample Worksheet).

Content. The FSR shall contain a workbook with multiple worksheets that depict the monthly budget and expenditures for the CTTR and different financial levels for the base or option year. It shall include a worksheet for each location and element identified by a box in Figure 1, CTTR Financial Organization Worksheet Chart.

Each Worksheet shall contain all the information in Figure 2 and shall also include the following:

Program – Identify the Program Name.

Task Order number and applicable modification number associated with the data provided.

Title –Identify the applicable worksheet name.

Date –Identify the applicable reporting period date.

Regular Labor

Overtime Labor

Subcontracting Labor

Material

ODCs with associated totals for the appropriate contracting year.

Actual costs vice forecasted costs shall be identified for the reporting month. Different colors shall specify the distinction between forecast and actual costs.

Any updates to past month's actual costs shall be shown.

Costs shall be graphically shown without Fee for the Forecast Total and Funding Received Total.

Information or cost data that is not required shall be identified by shaded cells as specified in Figure 2.

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An explanation for expenditure variance 20% or greater shall be included.
A summary of any costs savings and avoidances that contain the following:

- A title
- Cost savings and avoidance
- Calculation
- Supporting documentation
- Any applicable procedure or Work Instruction changes
- Total dollars saved or avoided

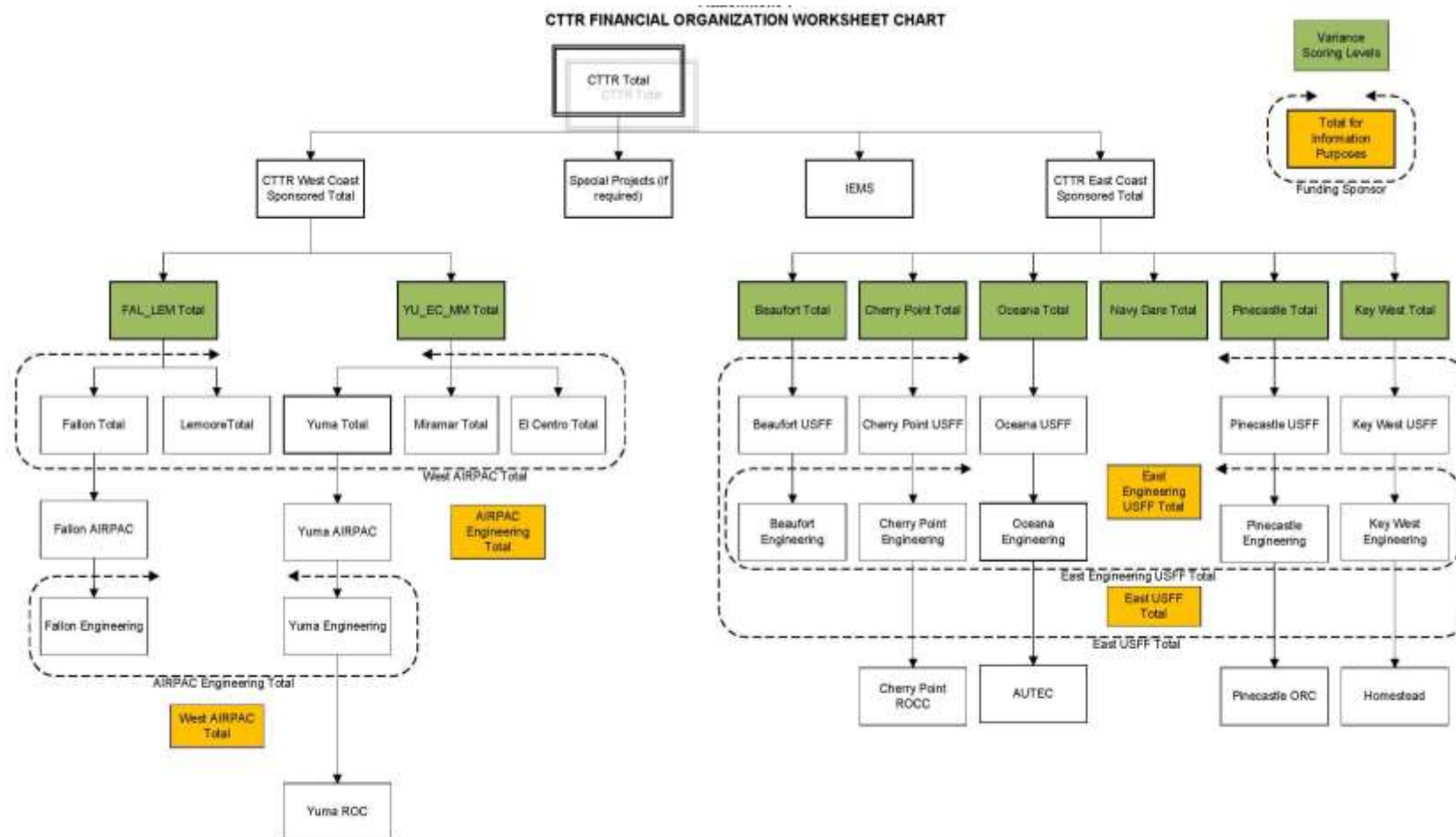
The FSR shall also contain totals that equal the Work Breakdown Structure (WBS) Report totals for the reporting month.

Media Requirements. The Funds Status Report shall be a workbook in Microsoft Excel 2007.

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Figure 1. CTTR FINANCIAL ORGANIZATION WORKSHEET CHART

Note that each element represented by box on the chart is required to have a financial worksheet.



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Figure 2. Sample Worksheet

Sample Worksheet																	
This worksheet is an example to help clarify the basic SE requirements. Format changes are acceptable as long as the required data is provided.	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Forecast	Forecast	Funding	Costing	Funding
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total	Total	Received	Minus	Forecast
Prime Contractor Labor																	
Regular Labor Hours																	
Regular Labor Costs (Unburdened)																	
Loading Costs																	
Total Regular Labor (Burdened)																	
Overtime Hours																	
Overtime Costs (Unburdened)																	
Loading Costs																	
Total Overtime (Burdened)																	
Total Prime Contractor Labor (Burdened)																	
Subcontractors Labor																	
Subcontractor Regular Labor Hours																	
Sub Regular Labor Costs (Unburdened)																	
Subcontractor Loading																	
Total Subcontractor Regular Labor (Burdened)																	
Subcontractor Overtime Labor Hours																	
Subs Overtime Labor Costs (Unburdened)																	
Total Subcontractor Overtime Labor (Burdened)																	
Total Subcontractor Labor (Burdened)																	
Total ALL Labor (Burdened)																	
Materials																	
Materials																	
Overhaul Materials																	
Fuel																	
Materials Subtotal																	
Material Loading																	
Total Material (Burdened)																	
ODCs																	
Host Expenses																	
Boat/Helicopter Services																	
Calibration																	
Clean/Protective Services																	
Personality Use Fees																	
General Support																	
Heavy Equipment Lease																	
Janitorial Services																	
Mobile/Shipping																	
Special Equipment Lease																	
Telephone Charges																	
WMI																	
Training																	
Travel																	
Per diem																	
Vehicle Expenses																	
Special Projects																	
Vendor Repair/Other Contract Services																	
IRMS Support Costs																	
ODC Subtotal																	
ODC Loading																	
Total ODC (Burdened)																	
Total ALL Material/ODC (Burdened)																	
Total Prime Contractor Labor (Less Fee)																	
Cumulative Prime Contractor Labor (Less Fee)																	
Total Subcontractors Labor																	
Cumulative Subcontractors Labor																	
Total Labor																	
Cumulative Total Labor																	
Total Materials																	
Cumulative Materials																	
Total ODCs																	
Cumulative ODCs																	
Total Materials & ODCs																	
Cumulative Materials & ODCs																	
TOTAL PROJECTED BUDGET (Less Fee)																	
Cumulative Budget (Projected) (Less Fee)																	

