

DATA ITEM DESCRIPTION			Form Approved OMB No 0704-0188	
1 TITLE		2 IDENTIFICATION NUMBER		
SERVICE CONTRACT COST PERFORMANCE REPORT (SCCPR)		DI-FNCL-81208		
3 DESCRIPTION/PURPOSE				
<p>3.1 The SCCPR provides current contract cost status and projected funding requirements to contracting and project management.</p> <p>3.2 The SCCPR data will be used by contract administrators to (a) provide contract cost information for use in making and validating management decisions, (b) provide early</p>				
4 APPROVAL DATE (YYMMDD)	5 OFFICE OF PRIMARY RESPONSIBILITY (OPR)	6a DTIC APPLICABLE	6b GIDEP APPLICABLE	
910510	STWS-RM-MC			
7 APPLICATION/INTERRELATIONSHIP				
<p>7.1 This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract.</p>				
8 APPROVAL LIMITATION		9a APPLICABLE FORMS		9b AMSC NUMBER
				A6137
10 PREPARATION INSTRUCTIONS				
<p>10.1 <u>General</u>. The SCCPR shall report individual cost elements for the contract. Cost elements reported in the SCCPR shall match the cost elements provided in the contractor's negotiated proposal.</p> <p>10.2 <u>Format</u>. The SCCPR shall prepared in a format similar to that shown on page 3. A sample completed SCCPR is shown on pages 4 and 5.</p> <p>10.3 <u>Specific instructions</u>.</p> <p>10.3.1 <u>Contract name</u>. Enter the appropriate contract name.</p> <p>10.3.2 <u>Contract number, latest modification number, and date</u>. Enter the contract number, the number of the latest contract modification, and the date of the report.</p> <p>10.3.3 <u>Cost element</u>. Enter the noun description of the cost element for which cost information is being reported. Cost elements may vary from contract to contract. When applicable, a breakout of the reimbursable portion of elements shall be provided.</p>				
11 DISTRIBUTION STATEMENT				
DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.				

DI-FNCL-81208

## Block 3, Description/Purpose (Continued)

indications of potential contract cost problems, (c) determine funds in excess of contract needs and available for de-obligation, and (d) compare cost elements reported in the SCCPR to the cost elements provided in the contractor's negotiated proposal.

3.3 An SCCPR which gives a breakout of increase or decreased amounts by cost elements is required when a modification is made to the contract which increases or decreases the contract amount.

---

Block 10, Preparation Instructions (Continued)

10.3.4 Current year, current month, and actuals to date. Enter the estimated monthly dollar amount. Then enter the actual amount incurred for the month. In the "Actuals to date" column, enter the cumulative amount incurred for the current year as of the report date.

10.3.5 Total contract. Enter the original awarded amount adjusted for any modifications which have increased or decreased the awarded amount.

10.3.6 Contract to date. Enter the actual amount incurred for the contract to date and the balance remaining on the negotiated contract.

10.3.7 Three-month projection. Enter the estimated amounts needed for the following three months.

DI-FNCL-81208

**SERVICE CONTRACT  
COST PERFORMANCE REPORT**

[illegible]

DI-FNCL-81208

SERVICE CONTRACT  
COST PERFORMANCE REPORT

Contract Name: _____		through Mod. # _____		DATE: _____		MAY 19X2		THREE MONTH PROJECTION	
COST ELEMENT	ESTIMATED	CURRENT MONTH	ACTUALS TO DATE	ORIGINAL AMOUNT PLUS MODIFICATIONS	ACTUALS TO DATE	BALANCE ON CONTRACT	NEXT MONTH	NEXT MONTH+1	NEXT MONTH+2
NUMBER OF FTE EMPLOYEES	23	20	NR	NR	NR	NR	29.8	26.2	24
LABOR HOURS									
REGULAR	39770	38282	334274	2630803	904334	1726469	48594	42760	38073
OVERTIME	1758	3765	17934	125770	43349	82421	2197	1932	1756
TOTAL LABOR HOURS	41520	42047	352208	2777610	147686	1829924	50791	44692	40629
REIMBURSABLE PORTION	29070	29433	246546	14447	13380	1280947	35554	31284	28440
COST INFORMATION									
LABOR									
Regular	454691	4230	455	30342916	11270785	19072131	624557	553153	502065
Overtime	29276	95704	76809	1939560	1177509	449817	59457	37332	31900
Hazard	1099	2305	19041	73343	48972	24371	2747	2418	2100
Labor Overhead	181943	193771	1561260	12114130	4371543	7742587	233505	206768	187071
TOTAL LABOR COST	667010	706748	6331646	44469949	16065272	27604677	920286	814910	740027
REIMBURSABLE PORTION	466907	550724	4432152	31128964	11805690	19323274	644200	570437	510679

\* MODIFICATIONS ARE DEFINED AS INCREASES OR DECREASES TO THE CONTRACT AMOUNT.  
(Last Rev Nov-90 )

Page 1 of 1

DI-FNCL-81208

SERVICE CONTRACT  
COST PERFORMANCE REPORT

MAY 19X2

Contract Name: \_\_\_\_\_ through Mod. # \_\_\_\_\_  
Contract # \_\_\_\_\_

DATE: \_\_\_\_\_

COST ELEMENT	CURRENT MONTH ESTIMATE	CURRENT YEAR ACTUALS TO DATE	TOTAL CONTRACT ORIGINAL AWARD PLUS MODIFICATIONS *	CONTRACT TO DATE ACTUALS TO DATE	BALANCE ON CONTRACT	THREE MONTH PROJECTION		
						NEXT MONTH	NEXT MONTH+1	NEXT MONTH+2
TOTAL MATERIALS COST	126679	136634	8392500	2978956	5413544	150347	139344	126677
REIMBURSABLE PORTION	95009	102476	6294375	2234217	4060158	118760	104508	95000
OTHER DIRECT COSTS								
GEN & LIAB INSURANCE	6945	22513	201672	461987	1000	27322	24041	21056
RELOCATION	163	530	4745	10870	25	643	565	514
TRAVEL	245	795	7110	1344	38	964	849	771
CONMO	327	1059	9490	2191	51	1286	1131	1029
TRAINING	407	1324	1123	27176	64	1607	1414	1286
EMP WELFARE	02	265	213	5435	13	321	283	257
TOTAL OTHER DIRECT COSTS	8170	26486	213	543514	1270	32144	28284	25713
REIMBURSABLE PORTION	6945	2251	201672	461987	1080	27322	24041	21056
G & N	53508	60721	493668	1301273	2246148	70863	62680	56982
NEW MEXICO GROSS RECEIPTS TAX	36727	51649	416159	1020349	1425095	59252	52410	47645
TOTAL CONTRACT COST	894837	1067095	8671858	22623502	37384734	1244318	1100641	1000583
FEE	0	0	396639	1193728	2805830	0	0	0
TOTAL CONTRACT COST WITH FEE	894837	1067095	9068507	23817236	40190558	1244318	1100641	1000583
REIMBURSABLE PORTION	597931	705146	5748795	15165274	24665458	825836	730270	663883

\* MODIFICATIONS ARE DEFINED AS INCREASES OR DECREASES TO THE CONTRACT AWARD AMOUNT.