

DATA ITEM DESCRIPTION			Form Approved OMB No. 0704-0188	
2. TITLE CASH COLLECTION VOUCHER		1. IDENTIFICATION NUMBER DI-FNCL-80542		
3. DESCRIPTION/PURPOSE The Cash Collection Voucher, DD Form 1131, Figure 1, serves as a receipt for the daily transfer of funds from the dining facility to the control office, and from the control office to the accounting and finance office.				
4. APPROVAL DATE (YYMMDD) 880303	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR) F/ESC/DEHF	6a. DTIC REQUIRED	6b. GIDEP REQUIRED	
7. APPLICATION/INTERRELATIONSHIP 7.1 This DID contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract. 7.2 This DID is applicable to the acquisition and performance of food service contracts.				
8. APPROVAL LIMITATION	9a. APPLICABLE FORMS DD Form 1131	9b. AMSC NUMBER F4352		
10. PREPARATION INSTRUCTIONS 10.1 <u>Format</u> . This record is prepared on DD Form 1131, Figure 1. 10.2 <u>Content</u> . 10.2.1 The DD Form 1131 is prepared each time an individual dining facility turns funds in to the control office, and each time the control office turns funds in to the accounting and finance office. The names and locations of these offices are entered on the forms. 10.2.2 The activity remitting the funds describes the remittance and gives a detailed description of the purpose for which collections were received and the amount of the collections. 10.2.3 The completed DD Form 1131 serves as a receipt for the transfer of funds. <p style="text-align: center;">(Continued on page 2)</p>				
11. DISTRIBUTION STATEMENT DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.				

