

## DATA ITEM DESCRIPTION

Form Approved  
OMB No. 0704-0188

Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503.

1. TITLE Environmental Operation and Maintenance (O&M) Plan		2. IDENTIFICATION NUMBER DI-ENVR-81378	
3. DESCRIPTION / PURPOSE 3.1 The environmental O&M plan describes the contractor's plan to cover both implementation and long-term maintenance of remediation sites.			
4. APPROVAL DATE (YYMMDD) 931216	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR) F/AFCEE-ESK	6a. DTIC APPLICABLE	6b. GIDEP APPLICABLE
7. APPLICATION / INTERRELATIONSHIP 7.1 This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract. 7.2 This DID is applicable to the acquisition of environmental services when contractors are responsible for the planning of operation and maintenance of facilities closed after environmental activities.			
APPROVAL LIMITATION		9a. APPLICABLE FORMS	9b. AMSC NUMBER F6977
10. PREPARATION INSTRUCTIONS 10.1 <u>Format</u> . Contractor format is acceptable. 10.2 <u>Content</u> . The plan shall summarize the following: a. Brief description of site remedial activities and waste management. b. Description of technology for long-term operation and maintenance. c. Near-term and long-term O&M. d. Closure and post closure activities. e. Level of manpower requirement to include technical qualifications. 10.3 <u>Specific content requirements</u> . 10.3.1 <u>Description of normal O&amp;M</u> . a. Tasks for prescribed treatment or operating conditions. b. Schedule of frequency.  (Continued on Page 2)			
11. DISTRIBUTION DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.			

DI-ENVR-81378

Block 10, Preparation Instructions (Continued)

10.3.2 Potential O&M problems.

- a. Description and analysis of potential problems.
- b. Sources of information regarding problems.
- c. Common and anticipated remedies.

10.3.3 Routine monitoring and laboratory testing.

- a. Description of monitoring tasks.
- b. Description of required laboratory testing and interpretations.
- c. Quality assurance and control of samples collection and analysis.
- d. Monitoring frequency and date and when monitoring will terminate.

10.3.4 Factors affecting health and safety.

10.3.5 Description of equipment.

- a. Equipment identification.
- b. Installation of monitoring components.
- c. Equipment maintenance.
- d. Replacement schedule for equipment and installed components.

10.3.6 Records and reporting mechanisms.

- a. Daily operating logs.
- b. Laboratory records.
- c. Records of operating costs.
- d. Emergency incident reporting procedures.
- e. Personnel and maintenance records.
- f. Periodic reports to federal environmental protection agencies and state agencies.