

DATA ITEM DESCRIPTION			Form Approved OMB No. 0704-0188	
Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503.				
1. TITLE		2. IDENTIFICATION NUMBER		
Environmental Health and Safety Plan (HSP)		DI-ENVR-81375		
3. DESCRIPTION / PURPOSE				
3.1 The plan describes the contractor's procedures for ensuring health and safety standards.				
3.2 The plan serves as the basis for validation of the health and safety standards to be implemented in accordance with 29 Combined Federal Regulation (CFR) 1910.120.				
4. APPROVAL DATE (YYMMDD)	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)	6a. DTIC APPLICABLE	6b. GIDEP APPLICABLE	
931216	F/AFCEE-ESK			
7. APPLICATION / INTERRELATIONSHIP				
7.1 This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract.				
7.2 This DID is applicable when contractors are responsible for the development of procedures for health and safety requirements.				
7.3 U.S. Environmental Protection Agency (EPA) Guidance for Conducting Remedial Investigations and Feasibility Studies Under Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) can be obtained from: U.S. EPA, Office of Emergency and Remedial Response, Washington DC 20460.				
8. APPROVAL LIMITATION	9a. APPLICABLE FORMS	9b. AMSC NUMBER		
		F6974		
10. PREPARATION INSTRUCTIONS				
10.1 <u>Reference documents</u> . The applicable issue of the documents cited herein, including their approval dates and dates of any applicable amendments, notices and revision, shall be as specified in the contract.				
10.2 <u>Format</u> . Contractor format acceptable.				
10.3 <u>Content</u> . The HSP shall contain the following (additional information can be obtained from U.S. EPA Guidance for Conducting Remedial Investigations and Feasibility Studies Under CERCLA):				
10.3.1 <u>Background</u> .				
a. Identification of site location.				
b. Summaries of site history.				
c. Conceptual site model.				
d. Planned activities.				
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11. DISTRIBUTION				
DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.				

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Block 10, Preparation Instructions (Continued)

10.3.2 Organization. The organization required to support the health and safety function shall include:

- a. Description of the program and project safety organization structure.
- b. Identification of safety program members.
- c. Description of responsibilities of the safety program members.
- d. Telephone number for each safety program member.

10.3.3 Site map. The plan shall include a site map to depict all details relevant to health and safety:

- a. Identify zones of exclusion.
- b. Identify work staging areas.
- c. Identify decontamination areas.
- d. Identify location of alarms.
- e. Identify emergency response equipment locations.
- f. Identify site entrances and exits.
- g. Identify evacuation routes.
- h. Location of telephones.

10.3.4 Hazardous analysis. Identification of potential health and safety risks for each task and operation including:

- a. Site contaminants and hazardous materials that are planned for on-site use.
- b. An appendix referencing material safety data sheets for each chemical hazard.

10.3.5 Site worker training. The plan shall include a statement of each worker's Occupational Safety and Health Administration (OSHA) training status under 29 CFR 1910-120.

- a. Identification of the time, location, and subject matter of site worker training sessions.
- b. A schedule for the pre-entry briefings held prior to initiating on-site activities.

10.3.6 Personnel protection. An identification of the personal protective equipment to be used by on-site employees for each protection level that shall be required including:

- a. Equipment testing procedures and frequency.
- b. Decontamination procedures and frequency.

10.3.7 Medical surveillance. Describe the medical surveillance program to be implemented to screen and monitor site personnel.

10.3.8 Monitoring. Identify the monitoring procedures to ensure the safety of site personnel and the public including:

- a. The frequency of, and methods to be used to monitor ambient air, site personnel, and environmental media.
- b. Instrumentation, calibration, and quality control practices.
- c. Action levels associated with each monitored parameter.
- d. Information to support the action level selected.

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Block 10, Preparation Instructions (Continued)

10.3.9 Site control. Identify the procedures for controlling access to restricted areas and preventing contamination of clean areas and site personnel including:

- a. Areas that require the use of personal protective equipment on a site map.
- b. The steps to be taken to ensure safe working conditions and communication among site personnel.
- c. Confined space entry procedures.

10.3.10 Emergency response. The safety practices, preparedness procedures, emergency telephone numbers and emergency response and follow-up for each site hazard identified in the HSP including:

- a. The response action appropriate to all potential emergencies, spills, or contaminant releases.
- b. Location and use of emergency response equipment, personnel, and services as well as the system for contacting response personnel in event of emergency.
- c. Identification of all regulatory agencies requiring notification of an emergency response including the system used for contacting regulatory authorities in the event of an emergency.
- d. Outline of the emergency response documentation requirements necessary in the event of an emergency.