

[METRIC]

A-A-1965B  
July 9, 1998  
 SUPERSEDING  
 A-A-1965A  
 May 17, 1991

**COMMERCIAL ITEM DESCRIPTION**  
**JACKET, FILING, WALLET**

The General Services Administration, Federal Supply Service, Engineering Division, New York, NY 10278; has authorized the use of this Commercial Item Description.

**1. CLASSIFICATION:**

Filing jackets covered by this commercial item description shall be one of the following sizes, expansions and styles, as specified (See Section 7).

Size:           I - 241.3 mm X 298.4 mm  
                   (9-1/2" x 11-3/4")  
                   II - 241.3 mm X 374.6 mm  
                   (9-1/2" x 14-3/4")  
                   III - 241.3 mm X 457.2 mm  
                   (9-1/2" x 18")

Expansion:   A - 1 fold - 22.2 mm  
   (7/8")  
                   B - 2 folds - 44.4 mm  
   (1-3/4")  
                   C - 4 folds - 88.9 mm  
   (3-1/2")

Style:           1 - Half-Height Gusset  
                   2 - Full-Height Gusset

**2. SALIENT CHARACTERISTICS:**

A. Construction. The Style 1 filing jackets shall be without flaps, have at least half-height gussets, plain, and un-tabbed edges (See 7B). The Style 2 filing jacket shall be essentially the same and have full gussets (See 7B). The half-height gusset shall be no higher than 139.7 mm (5-1/2 inches), the full height gusset shall be the full height of the front leaf. The leaves of the jackets shall be two-ply with rounded corners. The color of the outer ply shall be red; the color of the inner plies shall be red, salmon or manila as specified

Beneficial comments, recommendations, additions, deletions, clarifications, etc. and any data which may improve this document should be sent to General Services Administration, Federal Supply Service, Engineering Branch, 26 Federal Plaza, New York, NY 10278

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(See 7C). The front leaf shall be 12.7 mm +/- 3.17 mm (1/2 inch +/- 1/8 inch) lower than the top of the back leaf. Inner and outer plies shall be properly aligned and flush. The plies of the leaves shall be completely and securely bonded together.

The gusset shall be one-ply, single piece construction with a reinforcing strip of cloth, polymeric non-woven material, or latex impregnated fiber not less than 15.8 mm (5/8 inch) wide completely and securely glued to the top of the gusset on the inside face. The gusset shall be the same color as the outer ply of the leaves. The gusset shall be bonded in place between the plies of the leaves. When the plies and gussets are pulled apart, failure shall be entirely in the paper stock and not the adhesive bond.

B. Dimensional Tolerances. The permissible tolerance on the dimensions specified shall be 1.58 mm (+/- 1/16"), unless stated otherwise.

C. Physical Properties. The leaves and gussets shall be made of material conforming to the requirements of Table 1:

Table 1

Characteristic	Requirement		Test Method
	Gusset	Leaves (2-ply)	TAPPI
Basis weight, min. (24 x 36-500)	195.2 gms/m <sup>2</sup> (120 pounds)	390.5 gms/m <sup>2</sup> (240 pounds)	T-410
Thickness, min.	0.228 mm (0.009 inch)	0.457 mm (0.018 inch)	T-411
Bursting strength, min.	655 kPa (95 psi)	1310 kPa (190 psi)	T-403
Tearing strength, min. (avg., both directions)	280 grams	550 grams	T-414
Fold endurance, min. Machine direction Cross direction	600 375		T-511

D. Workmanship. The filing jackets shall be free from holes, tears, creases, wrinkles, blisters, lumps, ply separations, exposed glue edges, and free of any defects which may affect the appearance or serviceability of the item.

### 3. REGULATORY REQUIREMENTS:

3.1 Recovered material requirements shall be in accordance with the Paper Products Recovered Materials Advisory Notice (Paper RMAN) which may be found in the Federal Register, Vol. 61, Part IV, dated May 29, 1996, and as specified in the contract or ordering document.

3.2 Labeling: The recycled content shall be marked on the product or unit pack.

4. QUALITY ASSURANCE PROVISIONS:

4.1 Product Conformance: The products provided shall meet the salient characteristics of this commercial item description, conform to the producer's own drawings, specifications, and quality assurance practices and be the same product offered for sale in the commercial market. The government reserves the right to require proof of such conformance prior to first delivery and thereafter as may be otherwise provided for under the provisions of the contract.

4.2 Sampling for TAPPI tests shall be in accordance with TAPPI T400, plan II.

4.3 An inspection lot shall consist of all like items submitted for inspection at one time. The inspection level for visual and performance characteristics shall be S-3 with an Acceptable Quality Level (AQL) of 4.0 percent defective. The sample unit shall be one unit of issue. The supplier must provide objective evidence (tests and inspection records) that the presented material meets the requirements of the sampling plan as indicated above.

5. PACKAGING, PACKING, AND MARKING: Packaging, packing, and marking shall be as specified in the contract or order.

6. REFERENCED DOCUMENTS: The issue of the referenced documents in effect on the date of the solicitation or invitation to bid, shall be used to determine compliance with the requirements stated.

TAPPI test methods are available from:

Technical Association of the Pulp and Paper Industry  
PO Box 105113  
Atlanta, GA 30348  
(404) 209-7276

The Paper Products Recovered Materials Advisory Notice (RMAN):

You may order copies via the RCRA Hotline at (800) 424-9346.

7. ORDERING DATA: Purchasers should include the following information in procurement documents, as applicable:

- A. Title, number and date of specification
- B. Size, expansion, style required (see Section 1)
- C. Color of inner stock required (see 2.A)
- D. Recovered material requirements (See 3)
- E. Packaging, Packing, and Marking required (see 5)

**A-A-1965B****B. Item Identifiers/Reference Part Number System  
(for cataloging use only):**

AA1965 - 1A1 This example describes a 9-1/2" x 11-3/4",  
7/8" - 1 fold, Half-Height Gusset,  
Filing Jacket, in accordance with A-A-1965

Style

- +-----1) - Half-Height Gusset  
2) - Full-Height Gusset

Expansion:

- +-----A) - 7/8" - 1 fold  
B) - 1-3/4" - 2 folds  
C) - 3-1/2" - 4 folds

Size:

- +-----1) I - 9-1/2" x 11-3/4"  
2) II - 9-1/2" x 14-3/4"  
3) III - 9-1/2" x 18 "

NSNs covered by this Commercial Item Description:

7530-00-285-2916      7530-00-285-2917

**MILITARY INTEREST:**Review Activities

Navy - SA  
Air Force - 84

**PREPARING ACTIVITY:**

GSA-FSS